



Welcome Volunteers!

Thank you for taking the time to help us learn and grow! As we delegate responsibility of student learning to you, we have established procedures to ensure success for you as well as students. Please take some time to review this folder to understand the rules and procedures for Mitchell Elementary Volunteers. It is very important to our staff to establish a consistent environment for our volunteers to understand the guidelines for helping in our school.

While reviewing the Volunteer Folder, please take note that cell phones are not to be used during volunteering. Your time spent for volunteering is meant to help enrich instruction, so it is important that these measures are followed to ensure success for our students!

Once you have read through the Volunteer Folder and signed the Confidentiality Agreement, you will receive a Volunteer Badge!

If you have any questions, please talk with your child's classroom teacher.

We appreciate our volunteers and look forward to working with you this school year! Now you are armed with the tools you need to become a successful volunteer! ☺

Sincerely,

Mitchell Staff

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- Volunteer Check List to Receive Your Badge!
- Mitchell R.O.C.K.S. Matrix for the hallway
- Safety/Emergency Procedures
- Evacuation Map
- Behavior Flow Chart
- Confidentiality Agreement



Volunteer Check List

- ✓ Review contents of folder thoroughly!
- ✓ Sign: *Confidentiality Agreement*
- ✓ Ask your child's classroom teacher to answer any questions you may have.
- ✓ Find out where you will be most likely to work with groups to review and understand the Emergency Evacuation Plan.

✓ **Please Remember!**



Congratulations on receiving your Volunteer Badge!

😊 Thank you for being a part of our learning community! 😊