

SPECIAL TERMS AND CONDITIONS

1. Vendors will offer a firm discount from published catalog price or shelf price. This discount may range from 0% to 99%.
2. **ALL PRICES SHALL INCLUDE FREIGHT AND DELIVERY. Delivery is only required for vendors' outside the Louise ISD area.**
3. A copy of the catalog from which prices will be obtained must accompany the proposal response. This catalog must be received with the proposal. If a printed catalog is not available, vendor may provide a computer printout of prices. Catalogs are not required for vendors proposing self price discounts.
4. Provide material safety data sheets (MSDS) with each order when applicable.
5. Louise ISD will not be responsible for any goods delivered, or services performed without it purchase order signed by authorized agent and/or proper authorization from the Business Office.
6. There shall be no substitutes of any item without prior approval from the Louise ISD.
7. Back orders shall be delivered within forty-five (45) days from receipt of the original order. In the event of an unexpected delay, Louise ISD shall be notified; thereby given the option to cancel, order from another source, or wait for delivery.
8. Invoices may reflect the item-by-item discount price or may reflect item-by-item regular price with a total discount for the invoice.
9. Should discrepancies occur concerning pricing, the item in question or the entire invoice shall be credited and corrected invoice mailed with fifteen (15) working days.
10. Send all invoices to: Louise ISD P O Box 97 Louise, TX 77455.
11. The vendor shall assume all liabilities incurred within the scope of consequential damages and incidental expenses as set forth in the vendor or manufacturer's warranty, which result from either deliver or use of product, which does not meet the specification within this document.
12. Louise ISD will have the right to cancel any contract entered into under the terms and conditions of this proposal for any reason at any time with thirty (30) days written notice and justification. In the event of an actual contract cancellation, Louise ISD will not be held responsible for loss of business or any termination expenses incurred by the vendor.
13. Louise ISD is an equal opportunity employer without regard to race, color, sex, race religion, national origin, handicap, or limited English proficiency. The District encourages proposals from minority firms, women's business enterprises, and labor surplus area firms.
14. The Louise ISD reserves the right to reject any and all proposals and to waive and formalities or irregularities and to make the award of the contract in the best interest of the School District.