

# Jefferson County School District No. R-1

809 Quail Street, Building #4 / Lakewood, Colorado 80215

**Departments of Facilities Planning & Design and Construction Management**

## CHANGE ORDER

CHANGE ORDER #

PAGE 1 of 2

Date: \_\_\_\_\_  
 P.O.#: \_\_\_\_\_  
 Project ID#: \_\_\_\_\_  
 Location: \_\_\_\_\_

Contractor
Name: _____
Address: _____
_____
_____
Project Name: _____

Provide summary of each work item incorporated into this Change Order. Each item must have supporting data: Proposal, Quantities, Costs, Reports, etc. **MUST BE ATTACHED.** (Note: Provide a description of work for each Proposal Request on the following page or pages)

<b>Approval:</b> _____ <div style="text-align: center; font-size: small;">Contractor Signature</div>	Date: _____
Position : _____	

Consultant's Recommendation
This Change Order was originated by the (Contractor, Architect/Engineer, Owner) and I/we do hereby recommend acceptance and approval of the change to the contract with an (increase, decrease, no change) of _____ Dollars ( <span style="background-color: yellow;">\$0.00</span> )
and _____ days extension to the contract time.
<b>Architect/Engineering Firm :</b> _____
<b>By :</b> _____ <b>Date :</b> _____ <div style="text-align: center; font-size: small;">Consultant Signature</div>

CONTRACT STATUS	
After this Change Order	
Original contract value	\$ _____
Previous increase by CO	\$ _____
Previous decrease by CO	_____
This CO (increase/decrease)	\$0.00
<b>Current contract value</b>	<b>\$0.00</b>

APPROVED BY OWNER	
<b>APPROVAL BY THE OWNER CONSTITUTES ASSURANCE TO THE CONTRACTOR THAT LAWFUL APPROPRIATIONS TO COVER THE COST OF THE CHANGE ORDER HAVE BEEN MADE OR THE COST IS COVERED BY A REMEDY-GRANTING PROVISION IN THE CONTRACT DOCUMENTS.</b>	
Signature Project Manager	Date
Signature Construction Management	Date

- | ONUS   |
|--|
| <ol style="list-style-type: none"> <li>1. Not on Drawings ACME</li> <li>2. Lack of Co-ordination among ACME drawings</li> <li>3. Change in scope or information by Owner</li> <li>4. Dispute Settlement</li> <li>5. Required by code or other agencies</li> <li>6. Unknown Conditions</li> </ol> |