

## Jeffco Schools District Accountability Committee October 18, 2016 Minutes

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### Present:

John Byrne, Alisa Cole, Brian Conroy, Tanya Coulter, Suzanne Covington, Jim Earley, Terry Elliott, Dave Epp, Carsten Engebretsen, Nikki Fitterer, Deb Guiducci, Dave Johnson, Sed Keller, Margaret Lessenger, Jill Mark, Melissa Martini, Nancy McCanless, Annette McMahon, Sara Miller, Julie Oxenford-O'Brian, Lisa Papke, Ami Prichard (PTA representative for absent PTA president), Greg Seupaul, Mark Stutz, Cindy Walker, Lucas Ward, Dave Wells

### Absent:

Tom Coyne, Jennifer Kirskey, Beth Knudsen, Bill Kottenstette, Alonzo Rodriguez, Molly Snyder, Martissa Spencer, Rachel Swalley, Sally Kate Tinch, Katie Winner

**Guests:** Tracy Apel, Carol Eaton, Dan McMinimee, Ron Mitchell

### Agenda:

- Welcome, Introduction and Business Review – Deb Guiducci
- Charter Review Subcommittee: Recommendation on Great Work Montessori – John Byrne
- UIP Subcommittee: Sharing District Performance – Julie Oxenford O'Brian
- Bylaws Subcommittee Report – Melissa Martini
- Draft Agenda for November/Board Comments – Mark Stutz
- Closure – Deb Guiducci
- Articulation Area Gathering – Deb Guiducci

### Decisions (current):

1. Minutes of September 20, 2016 were approved.
2. The meeting agenda was approved as presented.
3. With unanimous consent, the DAC accepted the Charter Review Subcommittee report on the Great Work Montessori School charter application and moved it forward to the Board of Education as DAC advice.
4. On a 21-6 vote, the DAC recommended to the Board of Education that if the Board approves the GWMS charter application that it does so only with conditions based on the concerns identified in the DAC report.
5. DAC adjourned at 7:08 pm

### Action Items (future):

- Following discussion, members took the bylaw revisions (conduct code, conflict of interest and housekeeping issues) under study for a DAC vote in November. Approved revisions of bylaws will be taken to the Board of Education for final approval.
- DAC members are informed of student achievement data in order to be prepared for a vote in November on the Unified Improvement Plan's data narrative to the Board of Education.
- Members will email to [Helen Neal](#) or [Deb Guiducci](#) any items for the November 15 DAC meeting agenda by October 25 prior to the executive committee meeting on October 26.

### Notes:

- Info/ Action **Welcome, Introductions and Business Review-** **Deb Guiducci** welcomed a quorum of the DAC and led the group in introductions by sharing what would members do in their free time. DAC members approved the meeting agenda by unanimous consent. September minutes were approved by unanimous consent.
- Action **Charter Review Subcommittee: Recommendation on Great Work Montessori-** **John Byrne** led the group in review of the subcommittee report through questions on the Great Work Montessori School charter application. The DAC process on the recommendation to the Board was reviewed. Board composition, transparency and budget were concerns of the DAC subcommittee. Positives of the application included creativity of enrollment lottery and fee scale for lower income students.
- Info **UIP Subcommittee: Sharing District Performance-** **Julie Oxenford O'Brian and Carol Eaton** provided a brief overview of Jeffco student performance scores on Colorado Measures of Academic Success (CMAS) English Language Arts (ELA), Math, Science, ACT, DIBELS and PSAT. DAC members should look for meaningful significance in score differences to show student learning. CMAS measures student learning against Colorado Academic Standards through more rigorous expectations. This year's data is the first year of growth scores. Issues identified were 'on grade level' math performance for 8<sup>th</sup> grade, opt out students (generally high performing, affluent), stronger Math growth scores than ELA growth scores. ACT comparisons were noted by Superintendent McMinimee who shared that Colorado is one of 13 states requiring all 10<sup>th</sup> graders participate and that Colorado ties Illinois for #1 student performance (Jeffco exceeds the state performance on ACT). The district's priority challenges (improvement goals) were reviewed: Read to Learn (early literacy), Algebraic Thinking (mastery for all students) and College/Career Ready (PSAT to SAT performance). DAC members shared at tables and feedback was

collected for November's DAC work on observations and questions related to the student performance data.

- Info **Bylaws Subcommittee Report- Melissa Martini** reviewed the development of DAC bylaws and brought forward revisions for study: draft code of conduct which follows the norms of DAC reviewed at the September meeting (sections 2 and 3) and aspects taken from the business world; conflict of interest statement; immediate past chair duties. Suggestions were taken on housekeeping items, specifically spelling out Family/School Partnership, Jeffco Education Support Professionals Association and other acronyms. The bylaw revisions will be brought in November for a vote of the DAC before going to the Board of Education for approval.
- Info **Draft Agenda for November/Board Comments- Mark Stutz** offered Board President Ron Mitchell the opportunity to address the DAC. He thanked members for their work on the charter school application discussion and other ongoing work for future recommendations of DAC given to the Board of Education. Superintendent Dan McMinimee also thanked DAC members for their input and time in support of the district's work. Mark reviewed the items on the November 15 agenda.
- Action **Closure-** adjourned at 7:27 p.m. The articulation area representatives gathered with Deb Guiducci to discuss potential strategies for articulation area representatives to contact and communicate with the SAC chairs, principals and achievement directors in their areas.