



Financial Oversight Committee Meeting

1829 Denver West Dr., Building 27
Golden, CO 80401

Meeting Minutes

December 7, 2016

Financial Oversight Committee

Members Present:

Brian Ballard
Mike Bestor
Gordon Calahan
Mary Everson
Chris Johnson
Bob West

Committee Members and Staff Absent:

Scott Tarbox

Staff Present:

Dan McMinimee, Superintendent
Kathleen Askelson, Chief Financial Officer
Stephanie Corbo, Finance Director
Steve Bell, Chief Operating Officer
Nicole Stewart, Budget & Analysis Manager
Suzi Thompson, Treasury & Analysis Manager
Amy Weber, Chief Human Resources Officer

Independent Auditor and Other:

Marjie Wickham, CliftonLarsonAllen, LLP
Haley Cox, CliftonLarsonAllen, LLP
Ali Lasell, Board of Education Member
Amanda Stevens, Board of Education Member

Approval of October 5, 2016, Minutes: Mary Everson moved to approve the minutes from November 2, 2016, as revised. Mike Bestor seconded. The motion carried unanimously.

Compensation Update: Amy Weber, Chief Human Resources Officer for Jeffco Public Schools, provided a compensation overview and update on negotiations. Highlights of the discussion included timing of compensation budget placeholder with spring hiring and salary comparisons to other metro area districts for entry point salary, credits for years of experience, hard to fill positions, graduate courses and longevity. There was discussion regarding Jeffco's ability to retain teachers due to pay opportunities in surrounding districts that acknowledge years of experience. Weber reviewed Jeffco's ability to be competitive with surrounding districts at various points in the salary schedule and identified the strategic pockets that district would like to address.

2017/2018 Budget Development Update: Kathleen Askelson presented a budget and community engagement update. The presentation covered the timeline, budget objectives, budget status including use of 2015/16 underspend, status of 2016/17 budget and assumptions for 2017/18. Also covered was the community engagement plan for the interactive online budget tool and ongoing work with school accountability committees and the District Accountability Committee. Other highlights included discussion of enrollment drop, school carryforwards, funding estimates from the state, the negative factor, estimated per pupil funding, and legislative challenges.

Askelson summarized the panel discussion at the November 17 Board of Education meeting where district leadership assisted the Board with charting the next steps following failure of the mill levy override and bond ballot measures and identifying compensation, facilities and school based budgets as priorities. There was discussion regarding the public's incorrect perception that failure of the mill levy override and bond ballot measures wouldn't have impacts. Also discussed were strategic community engagement, status of reserves, and school closures.

Askelson reported on the status of Rocky Mountain Academy in Evergreen with regard to interim leadership and steps being taken to balance the budget that included staff layoffs. She noted additional information will be reported in the second quarter financial report.

CAFR Review with Auditors: Marjie Wickham and Haley Cox, external auditors with CliftonLarsonAllen, reviewed the Comprehensive Annual Financial Report and single audit. Highlights included an overview of responsibilities under Generally Accepted Auditing Standards (GAAS), review of the audit opinion, presentation of the financial statements, and review of the single audit report, governance communications and management letters. The auditors commended staff on the clean opinion and having no findings for the single audit. Cox reviewed the complicated process used by the auditors to conduct payroll analytics and acknowledged an incident of wire fraud that was immediately reported by the district along with steps taken following the incident.

Audit Committee Update: Bob West reported on the December Audit Committee meeting. Key issues covered at the meeting were the responsibilities of the external auditors, notification that the district had no audit findings and were issued a clean opinion, details of the wire fraud incident, challenges with Golden View Classical Academy that impacted the district's audit schedule and audit costs. There was discussion regarding pension liability and a desire to have a presentation from PERA at a future meeting.

Wrap Up and Next Meetings: Following discussion, the committee decided to cancel the January meeting. Staff will email for input the outline for the community budget tool to the committee when available in January. The committee also requested time at the next meeting for questions on the CAFR.

The meeting was adjourned at 1:40 p.m.