

## Jeffco Schools District Accountability Committee January 16, 2018 Minutes

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### Present:

Lorri Avery, Tom Dougherty, Jim Earley, Carsten Engebretsen, Jill Fellman, Molly Given, Deb Guiducci, Nancy Hardesty, Hi Howard, Evie Hudak, Dave Johnson, Jessica Keene, Margaret Lessenger, Susan Lopez, Jill Mark, Nancy McCanless, Matt McKeown, Tim Mills, Karen Quanbeck, Margaret Ruddy, Kristopher Schuh, Greg Seupaul, Eric Schmitz, Kristopher Schuh, Martissa Spencer, Mark Stutz, Sally Kate Tinch, Katie Van Guilder, Lucas Ward, Dave Wells

### Absent:

Victoria Boyd, Barbara Brooks, John Byrne, Suzanne Covington, Dave Epp, Nikki Fitterer, Robert Ham, Jennifer Kirksey, Bill Kottenstette, Melissa Martini, Precila Pacheco, Valerie Pollitt, Lisa Vega-Fields, Kristina Vigil, Theresa Walderman

**Guests:** Tracie Apel, Roger Dowd, Carol Eaton, Matt Flores, Jef Fugita, Tom McDermott, Marna Messer, Helen Neal, Jennifer Steele

### Agenda:

- Welcome, Approval of Agenda and Minutes – Jim Earley, Mark Stutz
- Budget: School Finance – Kathleen Askelson, Nicole Stewart
- Unified Improvement Plan: Data Narrative – Deb Guiducci, Matt Flores, Jef Fugita, Carol Eaton, Marna Messer, Jen Steele, Roger Dowd
- Subcommittee Reports – Carsten Engebretsen, Sally Kate Tinch
- Adjournment – Jim Earley
- Articulation Representative Roles/Responsibilities – Jim Earley, Mark Stutz

### Decisions (current):

1. Minutes of October 17 and November 14, 2017 were approved by unanimous consent.
2. By unanimous consent and after a motion and second, the meeting agenda was approved with a time extension for budget and DUIP topics.
3. Next DAC meeting is February 20 with the DAC executive committee meeting on February 7.
4. After a motion and second, DAC adjourned by unanimous consent at 7:47 p.m.

### Action Items (future):

- DAC members are invited to join the budget subcommittee at its February subcommittee meeting for a deeper dive into the SAC survey results and next steps in preparing budget recommendations for DAC.
- Members will email [Jim Earley](#) any new items for the February 20 DAC meeting agenda by February 6 prior to the executive committee meeting on February 7.

### Notes:

Info/ Action **Welcome, Approval of Agenda and Minutes – Jim Earley** welcomed a quorum of the DAC. DAC members approved the meeting agenda with a time extension. October and November minutes were approved.

Info **Budget: School Finance – Dave Johnson** briefed the DAC on the work of the budget subcommittee and introduced **Kathleen Askelson**, chief financial officer, who gave a presentation on school finance (state and district funding) which had also been shared at the Jeffco U citizens' academy in December. Questions were taken on the budget stabilization factor, elementary funding with the move of 6<sup>th</sup> grade, student based budgeting (SBB) factors, and Gallagher Amendment's impact on state funding of public education. The SAC survey was reviewed, in particular the list of school budget priorities, which will be reviewed by budget subcommittee prior to bringing budget recommendations to the February or March DAC meetings. Members were invited to attend the budget subcommittee meeting on February 12, 5 p.m. at the Ed Center to review the SAC and budget data.

Info/ Action **UIP: Data Narrative – Deb Guiducci** introduced the work on the four action plans with the funding associated with each. **Matt Flores**, chief academic officer, presented the team collecting DAC feedback on the draft action plans. DAC members rotated to at least three action plan groups providing feedback. District Unified Improvement Plan (DUIP) subcommittee members paired with staff for each action plan. Report outs covered early literacy: literacy specialists for targeted schools, expand access to training for teachers; math: 7<sup>th</sup> grade develop robust performance assessments, summer of early literacy and embedding math (costs for JSEL addition), middle school teacher foundational training, early intervention on numeracy (k-3 teacher training), additional math specialists in MS years; career/college: expand ICAP, teacher training on project based learning for STEM; GT: what does it mean for kids identified as GT (under-identification of FRL and ESL), address measure of social-emotional learning. On the handout, green items on the action plans are listed in rank order as largest funding ask and highest priority. Feedback will be incorporated in the final documents

for DAC approval of data narrative and action plan (full DUIP) on February 20 prior to presentation to the Board of Education for its budget decisions.

- Info **Subcommittee Reports – Sally Kate Tinch** chairing Charter Review, remarked that the subcommittee is awaiting information from the district to move forward. **Carsten Engbretsen** reporting on the work of Family/School Community Partnership, establishing relations with CDE, providing resources to schools and investigating best practices, and the six standards and how to implement as part of the district’s strategic plan (meaningful community and family engagement). No report from Bylaws subcommittee as the committee chair is out of the country.
- Action **Adjournment** – adjourned at 7:47 p.m. The DAC articulation area representatives stayed an additional 15 minutes for brief information sharing.