

Capital Asset Advisory Committee Meeting Notes

Thursday, August 18, 2022

8:00-10:00 am

809 Quail Street, Bldg. 4, Lakewood, CO 80215

Members: Gordon Calahan, Megan Castle, Heather Gasper, Kathy Hodgson, Bryan Martin, Tom Murray, M.L. Richardson, Brittany Warga

Members Absent: George Latuda, Dan Oakley, Laura Perry

Staff Liaisons: Tracy Dorland, superintendent; Steve Bell, COO; Brenna Copland, CFO; Kimberlee Eloe, Ex. Dir. Communications; Kerri Barclay, manager, Communications; Bruce Huxley, planning and property; Berry Jones, construction management; Jen Christensen supervisor, project accounting, Lisa Knestis, project accounting; Tim Reed, Ex .Dir. facilities and construction management; Robin Acree, executive administrative assistant, facilities management; Lisa Relou, chief strategy & communication officer (A).

(A)-Absent

Agenda

- General: CIP Update, Regional Opportunities For Thriving Schools, Meyers Pool Update, Work In Progress Report
- Planning/Property Management Update
- Communications Update
- Construction Management Update: Status Reports, Schedule Updates

Action/Decisions

- No actions were requested or direction provided by the CAAC at this meeting.

General: Introductions of new members to CAAC, Heather Gasper, and Bryan Martin.

CIP Update-[\(Slide Presentation\)](#) *Presenter: Tim Reed-* Committee members and staff reviewed and discussed reports. There were no concerns shared.

- Forecasted Revenue
 - Interest earnings minimal, forecasted revenue as of August 15, 2022 - \$825.6M.
 - 1st issuance: 98% of bond proceeds spent (net of retainage)
 - 2nd issuance: 42% of bond proceeds spent (net of retainage)

Expenditures

- Total Expenditures as of August 15, 2022 - \$549,823,048
- Total Encumbrances as of August 15, 2022 - \$70,200,998
- Charter Expenditures as of August 15, 2022 - \$56,007,174 (Included above)
- Charter Encumbrances as of August 15, 2022 - \$1,931,825 (Included above)

Summer/Fall Work

- Discussion around summer construction and start of school.
 - Alameda Jr. /Sr. received the demolition permit; work mobilize 8/22 on removal of the 1962 academic wing and 1967, 1972 additions.
 - Marshdale ES is on track to open in October.
 - Jeffco Open is well underway; the west wing will be complete in September. The auditorium is scheduled for completion in October/November.
 - Standley Lake HS is slated for completion the first quarter of 2023. A weather event affected the existing gym floor, to be replaced before basketball season.
 - Prospect Valley is on track to open in January. Replacement of the sewer in Quail Street that affected several residences was seamless.
 - Ralston Valley classroom addition is underway and will open later this fall. Steel is being erected for the library addition scheduled to open in 2023.

- Projects that were postponed due to poor bids or poor bidder participation from spring 2022 will be rebid in September.

Regional Opportunities For Thriving Schools- Presenter: Superintendent Dorland

- Discussion of Regional Opportunities for Thriving Schools.
 - Outlined the enrollment / capacity dilemma the district faces and the need to make portfolio adjustments that will provide better learning opportunities for all students.
 - Recommendations to the BOE will be delivered on August 25 and voted on November 10, 2022.

Meyers Pool Update- Presenter: Tim Reed

- OLC, Architects was selected for the project, Wember Associates was selected as Owner’s Representative. An RFP for Construction Manager/General Contractor is being prepared by the Arvada Purchasing department.
- The design of the Meyers Pool is consistent with the early program. It includes an eight lane, 50-meter competitive pool, warmup/cool down pool, locker rooms, competitor seating, and spectator seating. The project is jointly funded by the Jeffco Schools and the City of Arvada.
 - Building is currently in the design phase. The parking lot on the Warder site has been submitted to the city for approval and permit. The lot will be bid this fall with work to start early spring.

Work In Progress Report- ([Slide Presentation](#)) Presenter: Berry Jones- Committee members and staff reviewed and discussed the report. Photographs of work in progress were presented. There were no concerns shared.

- Still struggling to get mechanical equipment. Schools are functional; the old equipment has/will not been removed until new equipment arrives.
- Architect interviews for Miller Special Replacement/Renovation scheduled for Friday, August 19, 2022.

Communications Update-Presenter Kerri Barclay

- SE2 is finalizing the flipbook and updating the JeffcoBuilds website.
- Website information for Regional Opportunities for Thriving Schools: https://jeffcopublicschools.org/about/regional_opportunities_for_thriving_schools

Planning/Property Management Update - Presenter: Bruce Huxley

- A total of 35 temps were scheduled for removal this summer. A few had permitting issues and will be removed this fall.
 - 140 temps remain in the district.
- 2022 Summary of Finding will be printed next week.

Construction Management Update: Status Reports, Schedule Updates Presenter: Berry Jones

Unallocated/Unassigned Funds Update

- H/G Bond \$53.4M remains in unallocated / unassigned funds.
- 23M Programs \$515.2K remains in unallocated / unassigned funds.
- 22M Program \$50.3K- remains in unallocated / unassigned funds.
- 21M Program \$84.8K- remains in unallocated / unassigned funds.
- 20M Program \$5K remains in unallocated / unassigned funds.

Next Meeting

- September 15, 2022 | 8:00-10:00 am | 809 Quail Street, Bldg. 4, Lakewood, CO 80215