

## Library Planning: Current Status and Review of Program with Future Ready Tools

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**Links to resources that illustrate how our current library program fulfills this wedge:**

School Board Policy 362.1 Interlibrary Loan

<http://www.springvalley.k12.wi.us/common/pages/DisplayFile.aspx?itemId=1019145>

School Board Policy 363.2 Internet Safety & Acceptable Use

<http://www.springvalley.k12.wi.us/common/pages/DisplayFile.aspx?itemId=1019147>

Jenny runs Tech Days at elementary. Attendance could be measured.

Jenny and Bruce provide training in new technology during inservices.

Jenny forwards many tech resources by email to staff.

### ***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Tech Coordinator and Library Staff provide a great deal of one on one support to staff.

What challenges do we face?

Time and Master Schedule.

Who collaborates with us in this area?

Tech Coordinator, Library Staff, Administration, Teachers.

Are there any artifacts we desire to have in order to better reflect on this wedge?

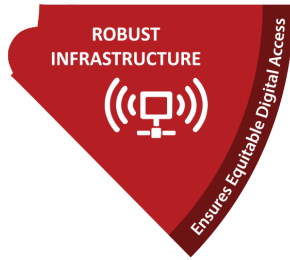
Email folder of Tech Tidbits

Inservice and Early Release Agendas

Attendance sheets for Tech Tuesdays

Other ideas?

Consider adjustment to guidance/library time at elementary school to provide for actual library instruction instead of merely book check out.



**Links to resources that illustrate how our current library program fulfills this wedge:**

***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Robust commercial wi-fi

Lots of classroom technology

Plenty of technology of different types available to students and staff

Support for teachers who are utilizing more sophisticated use of technology in the classroom

What challenges do we face?

Quickly changing technology

Technology sometimes becoming a distraction to students

We are not certain what technology or internet access our students have at home on a regular basis.

Who collaborates with us in this area?

Tech Coordinator

Library Staff (HS) , Library Staff (Elem)

Teachers

Are there any artifacts we desire to have in order to better reflect on this wedge?

Inventory lists of district technology

Sign-in for LMC computers and sign out for Chromebooks and other technology

Other ideas?

Our district is committed to staying current with educational technology.

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**Links to resources that illustrate how our current library program fulfills this wedge:**

***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Appropriate use of Common School Funds for both print resources and technology

Reserving some money for “just in time” resources (such as iPad pens for check out this year)

What challenges do we face?

Getting teachers to let Library Staff know what resources they would find useful

Getting students to let Library Staff, Teachers, Admin know what resources they would find useful and/or interesting

Who collaborates with us in this area?

Superintendent

Admin Team

Library Staff

School Board

Are there any artifacts we desire to have in order to better reflect on this wedge?

Line item budget

Purchase orders or inventory of how Common School Funds are spent

Other ideas?



**Links to resources that illustrate how our current library program fulfills this wedge:**

Facility Use Form

[https://docs.google.com/forms/d/e/1FAIpQLScJQWTF7iE8MfeyJdnbFa0EIX85JgZRdZomLnH\\_XLsxIFCGgQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLScJQWTF7iE8MfeyJdnbFa0EIX85JgZRdZomLnH_XLsxIFCGgQ/viewform)

***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Sharing our space

Partnering with our public library: author talks, summer reading program, interlibrary loan, early release programs

Hosting educational after school programs in our elem library

What challenges do we face?

Different groups requesting the same spaces

Occasionally communication issues when problem-solving

Who collaborates with us in this area?

4-H

Boy Scouts

Girl Scouts

Parents' Club

Hunters' Safety

Public Library

After-School Tutoring at MSHS

Are there any artifacts we desire to have in order to better reflect on this wedge?

Copies of all Facility Use Forms

Community Ed Director analysis of how many different groups use our facilities, esp. MSHS

LMC and Elem Library

Photos

Other ideas?

Develop additional partnerships, especially with community non-profits

Possibly add Community Tech Night



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***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Computer-based check out system. (No student identifiers on “cards” or in the back of books.)

Digital citizenship is embedded in classroom lessons

Emailing students directly regarding overdue library materials

What challenges do we face?

Consistency and scaffolding with digital citizenship lessons, protecting passwords, etc.

Who collaborates with us in this area?

Teachers

Students

Parents

Are there any artifacts we desire to have in order to better reflect on this wedge?

Destiny software circulation records

Other ideas?

Continue to incorporate digital citizenship and social-emotional learning goals into middle school advisory and elementary library time or classrooms



**Links to resources that illustrate how our current library program fulfills this wedge:**

***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Tech Department and Library are well integrated

Library Staff encourage teacher suggestions and requests for materials, library technology, and resources

What challenges do we face?

Teachers planning ahead regarding the need for resources

Who collaborates with us in this area?

Teachers

Admin

Library Staff

Tech Department

School Board

Are there any artifacts we desire to have in order to better reflect on this wedge?

Email folder of teacher requests

Other ideas?

Is a Library advisory committee needed? Or a standing committee for challenged materials?

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Facility Use Form

[https://docs.google.com/forms/d/e/1FAIpQLScJQWTf7iE8MfeyJdnbFa0EIX85JgZRdZomLnH\\_XLsxIFCGgQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLScJQWTf7iE8MfeyJdnbFa0EIX85JgZRdZomLnH_XLsxIFCGgQ/viewform)

***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Sharing space

Encouraging student use of the space

Incorporating technology

What challenges do we face?

Planning ahead for collaboration

Who collaborates with us in this area?

Teachers

Tech Dept

Library Staff

Are there any artifacts we desire to have in order to better reflect on this wedge?

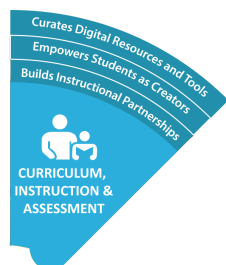
Folder of emails with teacher requests to use the library

Other ideas?

Possibly invite teachers to use the space as a teaching place (encourages variety and creativity in addition to highlighting resources)

Use the space for team teaching

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**Links to resources that illustrate how our current library program fulfills this wedge:**

***Reflection on the current status of how our library program fulfills this wedge:***

What are we doing well?

Incorporating technology into classrooms

Utilizing common school funds to purchase technology that can be checked out for student and classroom use

Maintaining a modern library, including traditional books that students are interested in reading

Weeding out materials that are out of date or not useful to teachers or students

What challenges do we face?

Making students aware of the availability of digital books

Encouraging teachers to take risks and push forward with technology while still valuing books

Who collaborates with us in this area?

Teachers

Students

Tech Dept

Library Staff

Admin

School Board

Are there any artifacts we desire to have in order to better reflect on this wedge?

Common Core and State Standards

Classroom "I Can" statements

Course syllabi

Student work artifacts

Photos of curriculum activities that take place in the libraries or using library resources

Other ideas?

Overall, our written curriculum could use work

Possible Goals:

Keep libraries weeded to books 25 years or newer.

Keep technology updated for all those who collaborate in both spaces

Continue tutorials for use of items in both libraries