

Bullying/Cyberbullying Reporting Form
(To Be Given to Principal)

Today's date ___/___/___ School _____

Person Reporting Incident: Name _____

Telephone: _____ - _____ - _____ Email: _____

Place an in the appropriate box:

- Student Student (witness/bystander) Parent/Guardian Close Adult relative School Employee, volunteer, contractor

1. Name of student victim _____ Age _____
(Please Print)

2. Name(s) of alleged perpetrator(s) (if known): (Please print)	Age	School (if known)	Is he/she a student?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

3. Name(s) of witnesses or other involved parties: (Please print)	Age	School (if known)	Is he/she a student?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

4. On what date(s) did the incident happen? ___/___/___ ___/___/___ ___/___/___
Mo/ Day/ Year Mo/ Day/ Year Mo/ Day/ Year

5. Where did the incident happen (choose all that apply)?

- On school property At a school-sponsored activity or event off school property
 On a school bus Off school property or outside a school-sponsored event or activity

6. Place an next to the statement(s) that best describes what happened (choose all that apply):

- Bullying or cyberbullying that involves physical harm
 Getting another person to hit or harm the student
 Teasing, name-calling, making critical remarks, or threatening, in person or by other means

- Demeaning and making the victim the subject of jokes
- Excluding the student and encouraging others to do so
- Spreading harmful rumors or gossip
- Stalking
- Electronic communications (specify and attach copies)
- Other (specify) _____
- Writing/Graffiti
- Damaging/taking property
- Making rude and/or threatening gestures
- Intimidating, extorting, or exploiting

7. Was the conduct related to any of the student victim's following personal characteristics, behaviors or beliefs or the student victim's association with someone with the following personal characteristics, behaviors or beliefs? (choose all that apply)

- Race
- Sex/Sexual Orientation
- Religion
- National Origin
- Physical Characteristics
- Behaviors
- Other (specify) _____

8. Describe in detail what the alleged perpetrator(s) said and did including the location(s) of the incident(s) and the names of any witnesses. (Attach a separate sheet if necessary)

9. Why, if you know, did the incident(s) occur?
(Attach a separate sheet if necessary)

10. Did a physical injury result from this incident? Place an next to one of the following:

- No Yes, but it did not require medical attention Yes, and it required medical attention

(If yes, describe the injury) _____

11. If there was a physical injury, do you think there will be permanent effects? Yes No

12. Was the student victim absent from school as a result of the incident? Yes No

13. Did emotional distress result from this incident? Place an next to one of the following:

No Yes, but no services or treatment has been sought Yes, and services and treatment have been sought

If yes, describe the injury: _____

14. Is there any additional information you would like to provide?
(Attach a separate sheet if necessary)

Signature

Date