

Weekly from Dr. Rudolph

October 26, 2018

Upcoming events:

Wednesday, October 31 Halloween Parades at many schools, 8:30 a.m.
Thursday, November 1 Board Meeting, 6:30 p.m., Graham MUR
Friday, November 2 Dia de las Muertas Celebration, Mistral, 6:00 p.m.

The Superintendent's Calendar in Review

- Let the weekly Cabinet meeting
- Had lunch with Mountain View Police Chief
- Held goals setting conferences with four direct reports
- Met with Board president
- 1:1 with four direct reports
- Attended school staff meeting at Bubb
- Had lunch with staff members from the technology department
- Had brunch with staff members from the transportation department
- Had lunch with staff members from MOT

From the Public Information Officer

- Released individual school marketing videos with closed captioning and translations. You [can view them here](#). We'll promote them widely in the next couple of weeks leading up to school information nights.
- Prepared staff housing communications, media release and media interview.
- Boundaries communication prep and Vargas opening planning communications.
- Parent U promotion
- Welcomed our new District Office receptionist, Gabby Cardiel
- Public records request
- Climate survey preparation

From the Director of Technology

- Network Technician Nick Haffen and Jon Aker completed network walkthrough at Graham.
- David Harris, Tech TOSA, and Jon Aker visited classrooms at Mistral.
- Supporting the school sites. In the last month, we have received 621 support requests and we have resolved 81% of those requests.

From the Chief Academic Officer

On Monday the District hosted a first round of Square Panda training for Castro and Stevenson teachers. These two schools will begin using their literacy program next week. Teachers are very excited about adding this to their classrooms. On Tuesday Cathy Baur participated in a call with the District's attorney regarding next steps for Bullis Charter School. She also walked through classrooms at Landels Elementary.

Cathy and Tara Vikjord continued to work on the logistics for the Social Studies Advisory Committee and Science Advisory Committee. Right now, we do not have enough teachers interested in participating on the Social Studies Advisory Committee for elementary school. We planning to move ahead with a curriculum adoption for middle school and postpone elementary until 2019-20.

The Science Advisory Committee is set. Members of the team have been traveling to some events to gather data. The first meeting is on 11/5.

Curriculum, Instruction, and Assessment

This week in the Curriculum, Instruction, and Assessment department, Tara Vikjord visited 3 sites and walked through classrooms to observe instruction. She coached 5 administrators, focusing on instruction, feedback, and supporting site initiatives. Tara met with the Mistral Dual Immersion advisory team and facilitated conversations about the work of the group for the year. She also supported teachers and sites with District benchmark assessments as we are in the middle of the trimester 1 assessment window.

Federal, State and Strategic Programs

IMPORTANT EVENT ANNOUNCEMENT--

PIQE Graduation for Mistral, Graham and Castro families on November 27, room location TBD, 6:30pm.

Site Visits

10/22: Theuerkauf School--ELD instruction evaluation walkthroughs and SIOP walkthroughs with the principal and site instructional coach.

10/25: SIOP walkthrough Monta Loma

10/26: SIOP walkthroughs at Castro and Bubb schools

Night Events

10/23: Attendance at Mountain View City Council meeting to support affordable housing project discussion and approval.

Other

10/24: School and community facilitator and at-risk supervisor meeting, securely training, school attendance, discipline and family engagement data review, and collaboration with County office personnel on DataZone elements.

English learner reclassification process initiated, student eligibility pools reviewed for accuracy.

10/25: ELPAC training attended by Arline Siam and select lead EL assessment coordinators at Santa Clara and San Mateo county offices.

Special Education

Gary Johnson attended the monthly SELPA 1 Operations meeting. Topics discussed included legislative updates, SELPA training opportunities, and Department of Education compliance monitoring. Gary also attended the Learning Challenges Committee meeting. Parents had several questions about the charter petition process, its impact on the district in general, and on special education in particular. Gary met with two psychologists for their annual goal-setting meeting, conducted a formal observation of a special education teacher and a post-observation meeting with another special education teacher. Arianna Mayes met with the teams at Monta Loma and Mistral. Acantha Ellard met with the Crittenden and Stevenson teams, and Mariko Kobata met with the Bubb and Huff teams.

From the Chief Business Officer

Capital Projects

Contractors continue working to complete summer work. The Mistral kindergarten classrooms are being delivered and set into place this week. We are looking for occupancy during the second week of the December break. We conducted the District Office construction project bid walk this week and are scheduled to take the selected contractor to the November 15 Board meeting. The anticipated move into the new office is May 2019. The Stevenson MUR roofing was installed. We are progressing on the designs for both the Stevenson play structure expansion and the Castro/Mistral added play structure. Both have estimated March 2019 completion dates.

Fiscal Services

Our district has gone 100% live and fully implemented Digital Purchasing, Requisition system. Ongoing support and training will be offered to all the users at the District and Site level. All Departments received their budget update for 2018-2019, as we work on the First Interim Budget Report.

Food and Nutrition Services

Food Services this week concentrated on the verification process for applications picked by random for verification of facts presented for the free and reduced Meals in the National School Lunch Program. To date, only two families have responded, out of the 20 selected.

Tuesday, Director Austin attended the Second Harvest Food Bank's Seminar on Child Hunger and Community Hunger. Superintendent Ayindé Rudolph was a presenter at the event. What came out of the seminar was that hunger is growing in our community due to many reasons. There are families in our community that go hungry many times during the month. The seminar discussed ways that we as community agencies, schools, and churches, can come together and help to serve our community.

Staff collected flyers and cards that can be placed in our mailings that tell the community where they can access free healthy foods without giving any personal information. Many families are not using Public Assistance, SNAP, WIC, NSLP and other programs for fear of being deported. Other families are dealing with the cost of housing, which leaves little money for food.

This week we looked at new menu items and outside cart meal service at our two middle schools. We opened the carts for lunch and on the first day of service we served over 70 meals. We are learning which locations work best to serve the most students. We are still looking for staffing at Graham, so that we can have carts for all meals and open the snack bar.

Chef Dalton and Director Austin will be visiting all new kitchens and working with the staff on food presentation, salad bar presentation and general training of staff.

Maintenance Operations & Transportation

Maintenance is continually working on work orders. We have 85 as of 10-23-18.

Transportation:

The bus drivers attended an additional training.

Business Services

This week, I visited Crittenden, Theuerkauf, Monta Loma, Latham Preschool, Castro, and Mistral. I attended the City Council study session on the Fort Bay housing project and the general meeting for the North Bayshore development. I met with the three Business Directors for check ins, and with fellow staff to discuss Title I funding for the current school year.