WELCOME TO PRESCHOOL

We are so excited to have your child start preschool with us!

Please help us make this process smoother and faster by following the instructions below:

- Fill out all the forms and write clearly.
- Use first and last name.
- Be sure to sign and date where indicated.
- Do your best to complete all the forms. If you have any questions, please call us at (619) 425-2362.
- The VERIFICATION OF RESIDENCY form needs to be completed by the parent whose name appears on the document that was used as proof of residency.
- Please read carefully the form called SWORN STATEMENT and complete only that which applies to your family. **If there is a non-working parent in the household, they need to complete part A and sign the form.**
- The AUTHORIZATION FOR USE OR DISCLOSURE OF PERSONAL INFORMATION form needs to be completed and signed by the parent who is working. **If both parents are working, each one must complete the form.**
- The PHYSICIAN’S REPORT form. The top section needs to be completed by the parent, the bottom section by the child's pediatrician. This form needs to be given to the teacher on the first day of school. If not possible, you have 30 days after the first day of your child’s attendance to turn it in.
- On the form called CONFIDENTIAL APPLICATION FOR CHILD DEVELOPMENT SERVICES (9600), please only complete the highlighted sections.
- The **due date for the packet is one week from the date received.**

Please return the documents by any of the following options:

- Scan or photograph forms and email to: [cvesd.preschoolpacket@cvesd.org](mailto:cvesd.preschoolpacket@cvesd.org)
- Drop packet with all the forms in the drop box located outside of our main office. The office is located behind the main building of the Chula Vista Elementary School District.
- Mail completed packet to:
  Chula Vista Elementary School District
  Attention Preschool
  84 E J St. Chula Vista CA 91910

- When everything is completed and returned you will receive a Notice of Action with start date and school information. This final document will solidify your child’s placement in preschool.

Thank you so much for the opportunity to support your child’s education.
Chula Vista Elementary School District

VERIFICATION OF RESIDENCY

In accordance with Title 5, California Code of Regulations section 432(F)(2), California school districts must verify student residency annually.

In order to verify residency within the Chula Vista Elementary School District, one current document from the following list must be provided. Said document must show parent/guardian/caregiver name and address, and must be dated within 60 days prior to your child's first day of school. Past due bills are not acceptable for verification. Post Office box numbers are not acceptable as residence addresses.

Address: __________________________________________

____Mortgage book or statement     ____Homeowner's association billing statement

____New rental contract/lease, or current payment receipt w/landlord contact info

____Letter on apartment complex or mobile home park letterhead, signed by the landlord, stating that parent/guardian/caregiver/ lives there

____Power Bill     ____ Water/Sewer Bill     ____ Trash Bill     ____ Cable Bill     ____ Landline Phone Bill

____Pay stub     ____ Voter registration     ____ Property Tax payment receipt

____Correspondence from a government agency

I, ___________________________________________, the parent/guardian/caregiver/other*

(Print name)

of ___________________________________________, declare under penalty of perjury that the above-named

(Print student’s name)

student and his/her family reside at the address shown on the document indicated above and attached. I understand that if residency changes, I must notify the school within two weeks, provide new proof of residency and sign an updated form. If I move outside the school district, an Interdistrict Attendance Permit must be filed in order to request continued attendance for this student.

Warning: Falsification of any information or document required for residency verification or the use of the address of another person without actually residing there may result in revocation of student enrollment.

Parent/Guardian/Caregiver/Other*

Signature: _______________________________ Date: __________________

*"other" indicates persons living with another family, which requires a second verification form

FOR SCHOOL USE ONLY:
The attached document shows the name and address of the person enrolling the above-named student. If not the parent, court papers are required for guardianship, foster placement documentation for foster parent, caregiver affidavit for caregiver.

School Official: __________________________________________ Date: __________________

(Print name and provide signature)
Immunization records are online!

Chula Vista Elementary School District uses the California Immunization Registry (CAIR) to store immunization records for many of their students. By using this system, the school can make sure that your children's immunization records can be easily located by a school nurse or health care provider when you change schools, doctors, or during a disease outbreak, or natural disaster. Once the record is in CAIR, then you will be able to access it in the future through an online registration process at http://www.sandiegoimmunizationregistry.org/mraccess/login.jsp

Chula Vista Elementary School District staff enter immunization records into the centralized, secure, and confidential database. Please return this completed form and a copy of the individual's immunization record to your school.

For more information, visit the SDIR Website at: www.sdiz.org/CAIR-SDIR/index.html or call the SDIR Help Desk at (619) 692-5656.

Please complete the information below. Fill out additional form(s) if submitting more than one individual's immunization record.

Please print clearly and include your phone number in case we need to call you!

<table>
<thead>
<tr>
<th>PARENT/GUARDIAN</th>
<th>STUDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Last name:</td>
</tr>
<tr>
<td>Street Address:</td>
<td>First name:</td>
</tr>
<tr>
<td>City:</td>
<td>Date of Birth:</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>Gender: □ Male □ Female</td>
</tr>
<tr>
<td>Email:</td>
<td>Fields below will help locate the immunization record in the future:</td>
</tr>
<tr>
<td>Home Telephone:</td>
<td>□ Mother's maiden name:</td>
</tr>
<tr>
<td>Relationship to student:</td>
<td>□ Medical record # (optional)</td>
</tr>
<tr>
<td>□ Parent</td>
<td>Office use only</td>
</tr>
<tr>
<td>□ Guardian</td>
<td>□ ENTERED in SDIR DATE: / / STAFF INITIALS</td>
</tr>
<tr>
<td>□ Other [specify]</td>
<td></td>
</tr>
</tbody>
</table>

Signature of Parent/Guardian: ____________________________________________

Immunization records are only shared with public health, participating health care providers, schools, childcare and other authorized programs that require the review of immunization records for enrollment. Check here only if you do not want the record to be shared. □ Initials: ____________________

830221  CVESD 12/14
I am responsible for notifying my child’s school of any changes. I certify that all the information on this form is true and correct. Falsification of information may be grounds for immediate cancellation of enrollment.

Parent/Guardian Signature

Print Name

Date

THIS BOX FOR OFFICE USE ONLY

School:

Student ID:

Grade:

Enrollment Date/Time: Teacher: Room: Pre-Reg:

Birth Verification: Residency Verification Source: 2nd Family:

SPED (circle one): YES NO IEP: Date: Services:

Custody Issues: Court Documents: Caregiver Affidavit:

Transfer (circle one): Interdistrict Zone District/School of Residence:
Chula Vista Elementary School District

EMERGENCY AND HEALTH INFORMATION

Legal Last Name of Student
First
Date of Birth
Grade
Teacher

Home Address
Zip Code
Home Telephone

Mother's Name
Mother's Address
Employed By
Work Telephone

Father's Name
Father's Address
Employed By
Work Telephone

EMERGENCY INFORMATION: Provide name, address and telephone number of three adults other than parents who could take the child if he/she becomes ill at school and the parents are not available, preferably someone in the school area with a telephone and car. Your child will not be released to anyone except a parent/guardian or those adults listed below.

1.
Name (relationship)
Address
Telephone

2.
Name (relationship)
Address
Telephone

3.
Name of Person (Childcare Provider) who cares for child after school
Address
Telephone

DISASTER PREPAREDNESS PLAN INFORMATION
In the case of a disaster (earthquake, fire, flood, bomb threat etc.) your child will not be released to anyone except those listed above.

Child's Doctor:
Name
Address
Telephone

Medical Insurance Carrier:
(HMO – MediCal – Private – None)

HEALTH INFORMATION

Does your child wear glasses or contacts? □ Yes □ No If yes, □ For close work only □ Distance only □ Both

Does your child have a hearing loss? □ Yes □ No If yes, □ For left ear only □ Right ear only □ Both

Does your child use hearing aids? □ Yes □ No

Does your child have a Life Threatening Allergic Reaction? □ Yes □ No
If yes, to what?
Insect (type) ______________ Food (type) ______________ Other (type) ______________

Does this life threatening allergy require an EpiPen (emergency injectable medication) that you will provide? □ Yes □ No

Has your child had Asthma within the past year?
Current medications: ____________________________

Does your child need an inhaler at school? □ Yes □ No

Does your child currently have any of the following? (please check appropriate response)
□ Yes □ No Heart disease □ Yes □ No Frequent ear infections
□ Yes □ No Seizure disorders □ Yes □ No Diabetes
□ Yes □ No Activity limitations? If yes, please describe: ____________________________
□ Yes □ No Any operations? If yes, please describe: ____________________________

List any medications your child is taking on a regular basis:

Do any medications need to be administered at school? □ Yes □ No Name of medication: ____________________________

Describe other health information that may affect your child at school: ____________________________

PRIVACY AND COMMUNICATION INFORMATION

Preferred language for papers sent home?
□ Spanish □ English

May the District use your e-mail address to provide you with emergency news and updates?
□ Yes □ No

May the District give your telephone number to the PTA or Parent Club?
□ Yes □ No

Does your child have a current 504 Plan or an IEP (Individualized Education Plan)?
□ Yes □ No

May your child’s name or photo be released to the news media or for District publication purposes?
□ Yes □ No

I HAVE REVIEWED AND UPDATED THE ABOVE EMERGENCY AND HEALTH INFORMATION.

Parent / Guardian Signature ____________________________ Print Name ____________________________ Date ___________

PLEASE CALL THE SCHOOL NURSE IF YOUR CHILD HAS A CURRENT HEALTH PROBLEM

(844004) Rev 01/24/13
CHULA VISTA ELEMENTARY SCHOOL DISTRICT
STUDENT DISASTER INFORMATION CARD

PLEASE PRINT

School: ___________________________ Teacher: ___________________________
Child’s Name: ___________________________ Birthdate: ___________________________
Home Address: ___________________________ Telephone: ___________________________

Mother's ( Guardian’s ) Name: ___________________________ Day Phone: ___________________________
Place of Employment: ___________________________
Father's ( Guardian’s ) Name: ___________________________ Day Phone: ___________________________
Place of Employment: ___________________________

Adults other than Parent ( Guardian ) who may pick up child:
1. ___________________________ Day Phone: ___________________________
2. ___________________________ Day Phone: ___________________________
3. ___________________________ Day Phone: ___________________________

List any health problems: ___________________________

List any medications taken on a regular basis: ___________________________

Doctor’s Name: ___________________________ Telephone: ___________________________
Date: ___________________________ Parent’s ( Guardian’s ) Signature: ___________________________

(info card.doc) 814107 (3/18)

AUTHORIZATION FOR TREATMENT OF MINORS

PARENTS: This form signed by you authorizes emergency medical treatment for a minor child in case of necessity. Should it be necessary for you to be away from home, this form can authorize the person charged with the care of your child to act for you.

PLEASE PRINT

(I) (We), the undersigned, Parent(s)/Guardian(s) of ____________________________________________ a minor, do hereby authorize employees of Chula Vista Elementary School District and/or any hospital located in San Diego County as agent(s) for the undersigned, in advance of any specific diagnosis, to any x-ray examinations, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of any physician or surgeon licensed under the provisions of the Medicine Practice Act on the medical staff of any hospital in San Diego County, whether such diagnosis or treatment is rendered at the office of said physician or at said hospital.

This authorization is given pursuant to the provisions of Section 25.8 of the Civil Code of California and shall remain in effect, unless sooner revoked in writing to said agent(s), until the end of the current school year.

It is further understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required, and we hereby do give specific consent to any and all such diagnosis, treatment or hospital care which the aforementioned physician or surgeon in the exercise of his best judgement may deem advisable. We understand that neither Chula Vista Elementary School District, physician, surgeon, nor hospital involved assumes any financial responsibility for exercising this action.

Parent/Guardian (Printed Name): ___________________________________________

Signature: ___________________________ Date Signed: ___________________________

It is helpful to have the following information in order to expedite paperwork necessary for treatment:

Insurance Carrier: ___________________________________________
Name of Insured: ___________________________________________
Policy Number: ___________________________________________
ARRIVAL AND DEPARTURE FROM SCHOOL POLICY

It is very important to bring children to preschool and pick them up on time. The following is the Chula Vista State Preschool Program Policy.

It is the responsibility of the parents to provide transportation to and from school each day. Teachers will designate a location for parents and children to wait prior to class beginning. Each child must be signed in and out with the staff. The time of arrival/departure is to be noted on sign in/out sheet. Children will be released only to parents, legal guardians, or other persons authorized in writing to pick up their child. When you sign in and out, please use your full signature.

**It is very important that parents bring and pick up their children on time.** Please be aware of when class starts and ends and have your child arrive on time as well as have your child picked up on time each day. Arriving at school on time allows your child to understand the importance of school, be welcomed by staff, and adjust to the school day.

Teachers are not available to care for children after class ends. No one under 18 years of age can be designated to drop off or pick up a child. **Children repeatedly brought to school or picked up late will be dropped from the program.**

Children not picked up on time are caused undue distress and concern. Staff needs the brief time following the morning session to prepare for the afternoon class. Teachers often have other responsibilities following the afternoon class and cannot watch children remaining in the classroom.

If a child is not picked up at the ending time of his/her class or is late to school the following action will be taken.

The parent will be requested to sign a “Late Arrival/Pick Up Form”. Receipt of **three (3) “Late Pick Up”** and/or receipt of **five (5) “Late Arrival”** forms in a year will result in a mandatory parent meeting with the Preschool Coordinator to determine possible termination of preschool services for your child.

Your cooperation is necessary in assuring the well being of your child. Please assist us by being punctual to and from school and please note: **NO ONE UNDER 18 YEARS OF AGE IS ALLOWED TO DROP OFF OR PICK UP A PRESCHOOLER.**

I have read the above policy and have received a copy for my records.

---

Parent Signature: ___________________________ Date: ___________________________

11/5/19
# CHULA VISTA ELEMENTARY SCHOOL DISTRICT
84 EAST J STREET • CHULA VISTA, CALIFORNIA 91910 • 619 425-9600

## RECORD OF PRIOR SCHOOL PROGRAMS AND SPECIAL SERVICES

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>ID #</th>
</tr>
</thead>
<tbody>
<tr>
<td>School:</td>
<td>Grade:</td>
</tr>
<tr>
<td>Relationship to student:</td>
<td>Mother</td>
</tr>
</tbody>
</table>

If your child is registering in the Chula Vista Elementary School District for the first time:

1. Does your child have a current IEP (Individualized Education Plan)?
   - [ ] Yes **If yes, please attach a copy of the most current IEP**
   - [ ] No

2. Does your child have a current 504 Plan (Accommodations for Specific Disabilities)?
   - [ ] Yes **If yes, please attach a copy of the most current 504 Plan**
   - [ ] No

### Special Education Program
(Please check boxes that apply, or None of the above to indicate that none apply).

- [ ] Speech/Language Therapy
- [ ] RSP (Resource Specialist Program)
- [ ] Special Education Special Day Class
- [ ] Specialized Behavioral Support (ABA, 1:1 Aide, NPS, etc.)

### Other Instructional Programs

- [ ] Reading Support Program
- [ ] Gifted and Talented Education (GATE)
- [ ] Other Instructional Program Support

- [ ] None of the above

Parent Signature: __________________________ Date: __________________________

Email Address: __________________________ Phone (Cell): __________________________
CHULA VISTA ELEMENTARY SCHOOL DISTRICT

HOME LANGUAGE SURVEY

Name of Student: ____________________________
  (Last Name)    (First Name)    (Middle Name)

Age of Student: _____    Grade Level: _____    School: ____________________________

Directions to Parents and Guardians:
California Education Code, section 52164.3 contains legal requirements which directs schools and districts to assess the English proficiency of students if there is a language other than English spoken in the home. This information is critical in order to provide the instructional program, services and support for student success.

The process begins with parents completing the Home Language Survey. The Home Language Survey is completed only once for students in grades TK to 12 in California. If a Home Language Survey was previously completed, then schools and districts will honor the original Home Language Survey on file.

The Home Language Survey assists in determining the language(s) spoken in the home of each student, and it also determines if a student’s proficiency in English should be tested. All students whose primary language is not English and who are obtaining a California student identification for the first time will take the Initial English Language Proficiency Assessment for California (Initial-ELPAC). The goal is to provide students who are learning English as a second language the timely support and resources to be successful in school.

We appreciate your support in accurately completing the Home Language Survey so we can effectively meet the learning needs of your child. Please respond to each of the four questions listed below as accurately as possible. For each question, write the name(s) of the language(s) that apply in the space provided. Please do not leave any question unanswered.

1. Which language did your child learn when he/she first began to talk?

2. Which language does your child most frequently speak at home?

3. Which language do you (the parents or guardians) most frequently use when speaking with your child?

4. Which language is most often spoken by adults in the home? (parents, guardians, grandparents, or any other adults)

By signing this form, I understand my child may be assessed to determine English Language Proficiency and provide services that support my child’s learning.

Print Name of Parent or Guardian ____________________________

Signature of Parent or Guardian ____________________________    Date ____________________________

Form HLS, Revised December 2016
California Department of Education

830203(A) CVESD Revised 10/18
# Child's Preadmission Health History—Parent's Report

**Child's Name:**

**Sex:**

**Birth Date:**

**Father's/Father's Domestic Partner's Name:**

**Does Father/Father's Domestic Partner Live in Home With Child?**

**Mother's/Mother's Domestic Partner's Name:**

**Does Mother/Mother's Domestic Partner Live in Home With Child?**

**Is Child Been Under Regular Supervision of Physician?**

**Date of Last Physical/Medical Examination:**

## Developmental History *(For infants and preschool-age children only)*

<table>
<thead>
<tr>
<th>Walked At</th>
<th>Began Talking</th>
<th>Toilet Training Started</th>
</tr>
</thead>
<tbody>
<tr>
<td>*</td>
<td>*</td>
<td>*</td>
</tr>
</tbody>
</table>

## Past Illnesses — Check illnesses that child has had and specify approximate dates of illnesses:

- [ ] Chicken Pox
- [ ] Asthma
- [ ] Rheumatic Fever
- [ ] Hay Fever
- [ ] Diabetes
- [ ] Epilepsy
- [ ] Whooping Cough
- [ ] Mumps
- [ ] Poliomyelitis
- [ ] Ten-Day Measles (Rubella)
- [ ] Three-Day Measles (Rubella)

**Specify any other serious or severe illnesses or accidents**

**Does Child Have Frequent Colds?**

**How Many in Last Year?**

**List Any Allergies Staff Should Be Aware Of**

## Daily Routines *(For infants and preschool-age children only)*

**What Time Does Child Get Up?**

**What Time Does Child Go To Bed?**

**Does Child Sleep Well?**

**Does Child Sleep During the Day?**

**When?**

**How Long?**

**Diet Pattern:** *(What does child usually eat for those meals?)*

<table>
<thead>
<tr>
<th>Breakfast</th>
<th>Lunch</th>
<th>Dinner</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Any Food Disliked?**

**Any Eating Problems?**

**Is Child Toilet Trained?**

**If Yes, At What Stage?**

**Are Bowel Movements Regular?**

**What Is Usual Time?**

**Word Used for "Bowel Movement"**

**Word Used for Urination**

## Parent's Evaluation of Child's Health:

**Is Child Presently Under a Doctor's Care?**

**If Yes, Name of Doctor:**

**Does Child Take Prescribed Medication(s)?**

**If Yes, What Kind and Any Side Effects:**

**Does Child Use Any Special Device(s)?**

**If Yes, What Kind:**

**Does Child Use Any Special Devices at Home?**

**If Yes, What Kind:**

## Parent's Evaluation of Child's Personality

## How Does Child Get Along With Parents, Brothers, Sisters and Other Children?

## Has the Child Had Group Play Experiences?

## Does the Child Have Any Special Problems/Fears/Needs? (Explain)

## What Is the Plan for Care When the Child Is Ill?

## Reason for Requesting Day Care Placement

**Parent's Signature**

**Date**

**LIC 702 (509) (Confidential)**
**IMPORTANT HEALTH ISSUES**

*Please complete this form first*

<table>
<thead>
<tr>
<th>Student's Name:</th>
<th>School Enrolling for:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Parent / Guardian Name:</th>
<th>Grade Enrolling for:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E-mail address:</th>
<th>Home phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cell phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Will your child require special assistance at school for any of the following reasons?**

- □ Yes  □ No  *allergy requiring medication*  
  *Emergency medication:________________*
- □ Yes  □ No  *blood disorder*  
  *Student is severely allergic to:________________*
- □ Yes  □ No  *cancer (history of)*
- □ Yes  □ No  *catheterization*
- □ Yes  □ No  *diabetes*
- □ Yes  □ No  *heart condition (current)*
- □ Yes  □ No  *intravenous catheter or port*
- □ Yes  □ No  *medical limitations to physical activities*
- □ Yes  □ No  *seizures*
- □ Yes  □ No  *swallowing difficulties*
- □ Yes  □ No  *tube feeding*
- □ Yes  □ No  *wears diapers*
- □ Yes  □ No  *wets or soils clothing with urine or stool*
- □ Yes  □ No  *wheelchair*
- □ Yes  □ No  *asthma*
- □ Yes  □ No  requires respiratory assistance; such as the Nebulizer machine (Pulmo"Aide)*
- □ Yes  □ No  arthritis*
- □ Yes  □ No  braces or prosthetics (arms, legs)*
- □ Yes  □ No  crutches*
- □ Yes  □ No  Does your child have a current 504 Plan or an IEP?*
- □ Yes  □ No  Does your child require ongoing medication?  
  *Name of med______________________*  
  *Med given at home?______________  Med to be administered at school?______________*
- □ Yes  □ No  Does your child have other health issues?  
  *If yes, please explain:______________________*

---

If you have indicated ‘yes’ to any of the above health issues marked with an asterisk(*), your child will not be allowed to start school until the School Nurse is consulted.  
Please complete and sign a HIPAA form, available in the school office, if you have checked yes to a health issue marked with an asterisk(*)..

---

Parent / Guardian Signature ___________________________  Date ____________  School Nurse Signature ___________________________
CHILD CARE CENTER
NOTIFICATION OF PARENTS’ RIGHTS

PARENTS’ RIGHTS
As a Parent/Authorized Representative, you have the right to:

1. Enter and inspect the child care center without advance notice whenever children are in care.

2. File a complaint against the licensee with the licensing office and review the licensee’s public file kept by the licensing office.

3. Review, at the child care center, reports of licensing visits and substantiated complaints against the licensee made during the last three years.

4. Complain to the licensing office and inspect the child care center without discrimination or retaliation against you or your child.

5. Request in writing that a parent not be allowed to visit your child or take your child from the child care center, provided you have shown a certified copy of a court order.

6. Receive from the licensee the name, address and telephone number of the local licensing office.

   Licensing Office Name: DEPARTMENT OF SOCIAL SERVICES
   Licensing Office Address: Community Care Licensing
   7575 Metropolitan Drive, Suite 110
   San Diego, CA 92108
   Licensing Office Telephone #: (619) 767-2200

7. Be informed by the licensee, upon request, of the name and type of association to the child care center for any adult who has been granted a criminal record exemption, and that the name of the person may also be obtained by contacting the local licensing office.

8. Receive, from the licensee, the Caregiver Background Check Process form.

NOTE: CALIFORNIA STATE LAW PROVIDES THAT THE LICENSEE MAY DENY ACCESS TO THE CHILD CARE CENTER TO A PARENT/AUTHORIZED REPRESENTATIVE IF THE BEHAVIOR OF THE PARENT/AUTHORIZED REPRESENTATIVE POSES A RISK TO CHILDREN IN CARE.

For the Department of Justice “Registered Sex Offender” database, go to www.meganslaw.ca.gov

ACKNOWLEDGEMENT OF NOTIFICATION OF PARENTS’ RIGHTS
(Parent/Authorized Representative Signature Required)

I, the parent/authorized representative of ________________________________, have received a copy of the “CHILD CARE CENTER NOTIFICATION OF PARENTS’ RIGHTS” and the CAREGIVER BACKGROUND CHECK PROCESS form from the licensee.

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
State Preschool Program
Name & Child Care Center
84 East 1st Street
Chula Vista, CA 91910

Signature (Parent/Authorized Representative) ____________________ Date __________

NOTE: This Acknowledgement must be kept in child’s file and a copy of the Notification given to parent/authorized representative.

For the Department of Justice “Registered Sex Offender” database go to www.meganslaw.ca.gov
PERSONAL RIGHTS
Child Care Centers

Personal Rights, See Section 101223 for waiver conditions applicable to Child Care Centers.
(a) Child Care Centers. Each child receiving services from a Child Care Center shall have rights which include, but are not limited to, the following:

(1) To be accorded dignity in his/her personal relationships with staff and other persons.
(2) To be accorded safe, healthful and comfortable accommodations, furnishings and equipment to meet his/her needs.
(3) To be free from corporal or unusual punishment, infliction of pain, humiliation, intimidation, ridicule, coercion, threat, mental abuse, or other actions of a punitive nature, including but not limited to: interference with daily living functions, including eating, sleeping, or toileting; or withholding of shelter, clothing, medication or aids to physical functioning.
(4) To be informed, and to have his/her authorized representative, if any, informed by the licensee of the provisions of law regarding complaints including, but not limited to, the address and telephone number of the complaint receiving unit of the licensing agency and of information regarding confidentiality.
(5) To be free to attend religious services or activities of his/her choice and to have visits from the spiritual advisor of his/her choice. Attendance at religious services, either in or outside the facility, shall be on a completely voluntary basis. In Child Care Centers, decisions concerning attendance at religious services or visits from spiritual advisors shall be made by the parent(s), or guardian(s) of the child.
(6) Not to be locked in any room, building, or facility premises by day or night.
(7) Not to be placed in any restraining device, except a supportive restraint approved in advance by the licensing agency.

THE REPRESENTATIVE/PARENT/GUARDIAN HAS THE RIGHT TO BE INFORMED OF THE APPROPRIATE LICENSING AGENCY TO CONTACT REGARDING COMPLAINTS, WHICH IS:

COMMUNITY CARE LICENSING

NAME
MISSION VALLEY DISTRICT OFFICE
ADDRESS
7575 METROPOLITAN DR SUITE 110
CITY
SAN DIEGO
ZIP CODE
92108-4402
AREA CODE/TELEPHONE NUMBER
(619) 767-2200

TO: PARENT/GUARDIAN/CHILD OR AUTHORIZED REPRESENTATIVE:

Upon satisfactory and full disclosure of the personal rights as explained, complete the following acknowledgment:

ACKNOWLEDGMENT: We have been personally advised of, and have received a copy of the personal rights contained in the California Code of Regulations, Title 22, at the time of admission to:

CHULA VISTA ELEMENTARY SCHOOL DISTRICT
84 E J STREET, CHULA VISTA CA 91910

(SIGNATURE OF THE REPRESENTATIVE/PARENT/GUARDIAN)

(TITLE OF THE REPRESENTATIVE/PARENT/GUARDIAN) [DATE]

LIC 613A (8/09)
# CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 East J Street • Chula Vista • CA 91910  
Phone (619) 425-9600 • Fax (619) 427-0463 • www.cvesd.org

## MEDIA RELEASE AUTHORIZATION

<table>
<thead>
<tr>
<th>To the Parents of:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>School:</td>
<td>Teacher:</td>
</tr>
<tr>
<td>Grade:</td>
<td>Date of birth:</td>
</tr>
</tbody>
</table>

From time to time, the Chula Vista Elementary School District has the opportunity to participate in promotional activities featuring students, schools and/or District programs. Please review and sign this form to authorize your child's participation as described below.

I authorize the District to:

- [ ] Duplicate or reproduce my child's work in multiple media formats, including but not limited to print, electronic, or web-based publications.

- [ ] Allow media agencies and/or the District to interview, photograph, videotape, and/or publish information about my child in multiple media formats, including but not limited to print, electronic, or web-based publications.

Additional description (to be completed by the school or District):

Please complete this form and return it to your child's teacher at your earliest convenience.

I, the parent/guardian of the child named herein, have read the information printed above and authorize the release of information/work/photos concerning my child under the conditions outlined.

<table>
<thead>
<tr>
<th>Printed Name:</th>
<th>Relationship to Child</th>
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<td></td>
</tr>
</tbody>
</table>

Signature Date

Address

( ) 

Phone Number(s) Email address

For additional information, contact your school or District Communications Officer at (619) 425-9600 Ext. 1328

Media Release Form 11/5/2019
Chula Vista Elementary School District
State Preschool Office
Family Intake Assessment

Date: ___________  Child's name: __________________________________________  Date of birth: ______________

If you would like more information on any of the following programs, please mark the appropriate box.

Services needed:

☐ Family Support and Advocacy
☐ Parenting resources/support
☐ Health insurance enrollment assistance
☐ Employment resources
☐ Emergency food
☐ Referrals for counseling
☐ Pregnant/parenting teen support
☐ Community closet-clothing for family
☐ Information and referral to other agencies
☐ Application for SDGE CARE program
☐ CalFresh application assistance
☐ Adult education classes
☐ Paperwork assistance (simple)
☐ Health and safety information
☐ Volunteer/community service opportunities
☐ Not interested

Parent Signature: _____________________________________________  Date: ____________________

Resource Provided: Family Resource Center brochure and contact information.  Intake certified by: ____________

Family received FRC brochure:  ☐ Yes  ☐ No
Family gave consent to be referred to FRC:  ☐ Yes  ☐ No
CALIFORNIA DEPARTMENT OF EDUCATION
Form CD 9600A, (Rev. 01/04)

Child Care Data Collection
Privacy Notice and Consent Form

The United States Department of Health and Human Services (HHS) is gathering information about families who receive child care assistance. The information will be reported to the California Department of Education (CDE) and then to HHS. The information will be used for research on the status of child care in the United States and will provide valuable data to persons developing child care programs and policies at the state, local, and national levels.

All the information HHS receives about your family and other families will be summed up and reported to Congress every two years. No person or family will be individually identified in reports made to Congress, the Legislature, other governmental agencies, or the public.

To ensure that children and families receiving child care services are counted only once, HHS and CDE are requesting the Social Security Number of the head of the family unit receiving child care assistance. If you do not wish to give your Social Security Number for this purpose, you may still receive child care assistance. Social Security Numbers will help CDE meet HHS reporting requests and state requirements for program statistics. Authority to ask for your Social Security Number for this purpose is stated in Section 98.71(a)(13) of Title 45 of the Code of Federal Regulations, Education Code Section 8261.5, and Section 18070 of Title 5 of the California Code of Regulations. Your decision to provide your Social Security Number is voluntary.

I have been informed of the way my Social Security Number will be used. I understand that if I do not wish to give my number, I can still receive child care assistance.

☐ YES, my Social Security Number may be used: ________________________________

☐ NO, I do not wish to give my Social Security Number for this purpose.

________________________________________  __________________________
Signature of the Head of Household                  Date

_____________________________________
Type or Print Name

You have the right to access records containing your personal information. For information about this system of records, contact the California Department of Education, Early Education and Support Division, 1430 N Street, Sacramento, CA 95814; telephone (916) 445-1907.
FORM NEEDS TO BE SIGNED BY WORKING PARENT

AUTHORIZATION FOR USE OR DISCLOSURE OF PERSONAL INFORMATION

Completion of this document authorizes the disclosure and/or use of individually identifiable information, as set forth below, consistent with California and Federal laws (e.g. HIPAA) concerning the privacy of such information. Failure to provide all information requested may invalidate this authorization.

USE AND DISCLOSURE INFORMATION:

I, __________________________, parent/guardian of __________________________, do hereby authorize my employer(s):

(1) __________________________
   Phone: __________________________
   Address: __________________________

(2) __________________________
   Phone: __________________________
   Address: __________________________

To provide information regarding my employment (gross wages and work hours) to:

Chula Vista Elementary School District
State Preschool Program
84 East “J” Street
Chula Vista, California 91910
(619)425-2362 or (619)425-9600 Ext. 1510

Requested information shall be limited to wages and work hours of contract, for the purpose of confirming/establishing my family’s need to receive state subsidized child care or child development services.

DURATION:
This authorization shall become effective immediately and shall remain in effect until __________ (enter date) or for one-year from the date of signature, if no date entered.

RESTRICTIONS:
California law prohibits the Requestor from making further disclosure of my information unless the Requestor obtains another authorization form from me or unless such disclosure is specifically required or permitted by law.

YOUR RIGHTS:
I understand I have the following rights with respect to this Authorization: I may revoke this authorization at any time. My revocation must be in writing, signed by me or on my behalf, and delivery to the District. My revocation will be effective upon receipt, but will not be in effective to the extent that the Requestor or others have acted in reliance to this Authorization.

RE-DISCLOSURE:
I understand the District will protect this information as prescribed by the Family Educational Rights and Privacy Act (FERPA) and that the information becomes part of the student’s educational record.

I have a right to receive a copy of this Authorization. Signing this Authorization may be required in order for this student to obtain State subsidized child care or child development services.

APPROVAL:

Printed Name __________________________ Signature __________________________ Date __________

Relationship to Student __________________________ Area Code and Telephone Number __________________________

11/6/19
FORM NEEDS TO BE SIGNED BY WORKING PARENT

AUTHORIZATION FOR USE OR DISCLOSURE OF PERSONAL INFORMATION

Completion of this document authorizes the disclosure and/or use of individually identifiable information, as set forth below, consistent with California and Federal laws (e.g. HIPAA) concerning the privacy of such information. Failure to provide all information requested may invalidate this authorization.

USE AND DISCLOSURE INFORMATION:

I, ______________________________________, parent/guardian of ______________________________________, do hereby authorize my employer(s):

(1) ______________________________________  (2) ______________________________________
Phone: ____________________________________  Phone: ____________________________________
Address: ___________________________________  Address: ___________________________________

To provide information regarding my employment (gross wages and work hours) to:

Chula Vista Elementary School District
State Preschool Program
84 East “J” Street
Chula Vista, California 91910
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I have a right to receive a copy of this Authorization. Signing this Authorization may be required in order for this student to obtain State subsidized child care or child development services.

APPROVAL:

Printed Name ____________________________________________  Signature ________________________  Date ____________

Relationship to Student ________________________________  Area Code and Telephone Number ____________________________

11/6/19
Sworn Statement

Child’s name: ___________________________________________

Failure to report correct information and ALL facts may result in termination of preschool services.

Please complete the statement that best applies to you.

A) I __________________________________________ declare I am a parent who DOES NOT work (housewife/stay home dad) and I DO NOT have any other source of income but my __________________________________________.

B) I __________________________________________ declare that:

□ I am living with ___________________________, relationship ___________________________; or (relatives or roommate)

□ My spouse and I are living with ___________________________, relationship ___________________________; (relatives or roommate)

Do you share rent? Yes □ No □ & Do you pay utilities? Yes □ No □

ABSENT PARENT INFORMATION (If applicable)

Name of absent parent: ___________________________________________ Cell # __________________

Do you receive child support? Yes □ No □ How much per month: $ __________

Is child support court mandated? Yes □ No □ Is child support verbal agreement? Yes □ No □

Do you have shared custody? Yes □ No □ Is there any restraining order? Yes □ No □

I declare under penalty of perjury that the information contained in this statement is true, correct and complete.

_____________________________________________  ________________
Parent/guardian signature  Date
July 1, 2021

Dear Parent(s):

Your child’s early learning and care provider/preschool participates in the San Diego Quality Preschool Initiative (SDQPI) to support high quality adult-child interactions and early learning and care environments. As a condition of the funding we receive to provide supports to your child’s provider/preschool, we are required to report participation rates of children so California Department of Education, First 5 San Diego and First 5 California may evaluate our SDQPI program effectiveness. By signing the “Consent to Participate” forms (attached), you are authorizing your SDQPI provider/preschool to share your child’s participation data with the San Diego County Office of Education (SDCOE), who operates SDQPI and is responsible to provide the data to our funders, for as long as your child participates in SDQPI. You may revoke this authorization for consent by written notice to SDCOE at San Diego County Office of Education, 6401 Linda Vista Road, San Diego, CA 92111 or at https://sdqpi.org/ “Contact” and fill out the requested fields.

Your child’s individual information will never be released in these required reports nor released to the public or made available for public viewing. The San Diego County Office of Education (SDCOE) operates SDQPI, therefore SDCOE staff will need access to view and review certain data collected by your child’s providers/preschool. One of the attached forms is specific to allow your child’s individual data to be shared with SDCOE for data quality only. Data collected by SDCOE from your child’s provider/preschool will only be in aggregate form. This means that it will be group data such as number of children who are of a certain age, certain gender or received a specific service like a developmental screening or special education at the early learning and care site. Your provider/preschool may also share directory information including your child’s name, gender, date of birth, and dates of attendance. Your provider/preschool does not need parent consent in order to share this information, unless you have opted out of release of directory information.

Providing your consent at this time does not limit your ability to withdraw your consent in the future. If at any time after providing your consent, you choose to withdraw your consent to share your child’s participation data with the SDCOE or First 5 San Diego, please contact your Quality Preschool Initiative provider/preschool for the requisite forms.

If you agree to allow your provider/preschool and SDCOE to include your child’s data in the participation rate data reporting process, please sign the attached form(s) and return them to your SDQPI provider/preschool. If you do not agree, please draw a line through the attached form(s) and write “no” in the signature line and return to your SDQPI provider/preschool. If you should have any questions or concerns, please contact me, Meghann O’Connor at meghan.oconnor@sdcoe.net.

Sincerely,

[Signature]

Meghann O’Connor
Director
Early Education Programs and Services
San Diego County Office of Education

www.sdqpi.org
AUTHORIZATION FOR USE OR DISCLOSURE OF STUDENT INFORMATION TO AND FROM EARLY LEARNING AND CARE PROVIDERS

Completion of this document authorizes the disclosure and/or use student information between your child’s early learning and care provider, and the San Diego County Office of Education, as set forth below, consistent with California and Federal laws concerning the privacy of such information and use of non-identifiable student information for the purposes of program study and funding. If you consent to disclosure of information as described herein, please fill out, sign and return this form to:

Chula Vista Elementary School District Preschool Program.

USE AND DISCLOSURE INFORMATION RELATED TO:

Student Name: ____________________________

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>MI</th>
<th>Date of Birth</th>
</tr>
</thead>
</table>

I, the undersigned, do hereby authorize the above named student’s early learning and care provider, CVESD Preschool Program, to allow the San Diego County Office of Education to review my child’s records and confidential information for the purpose of verifying aggregate (group) data for my child’s early learning and care site, and for the San Diego County Office of Education, 6401 Linda Vista Road, San Diego, CA 92111, to share aggregate information including all children at the early learning and care site, with First 5 San Diego, First 5 California and California Department of education for the purpose of program study and funding. No personally identifiable information will be shared.

Requested information shall be limited to the following aggregate information about the children enrolled at your child’s early learning and care site: ethnicity; primary language; number of children who received a developmental screening and number of children who have an IFSP or IEP.

DURATIONS
This authorization shall become effective immediately and shall remain in effect for the period the child is enrolled in a SDQPI Program.

RESTRICTIONS ON RE-DISCLOSURE
California law prohibits the requestor from making further or additional disclosure of private information to another third party unless the requestor obtains another authorization from you, or the disclosure is specifically required or permitted by law.

YOUR RIGHTS
You have the following rights with respect to this authorization, and affirm you understand them in signing this release form. You may revoke this authorization at any time by submitting written revocation signed by you or your representative and delivered to the agency/persons listed above. Your revocation will be effective upon receipt, but will not be effective to the extent that the requestor or others have acted in reliance on this authorization. You have the right to receive a copy of this authorization.

Signing this authorization may be required in order for this student to obtain appropriate/additional specialized support services in the educational setting.

Approval: ____________________________

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Relationship to Student</th>
<th>Area Code and Telephone Number</th>
</tr>
</thead>
</table>

First 5 San Diego Quality Preschool Initiative / Disclosure Authorization Form
7/1/2021

Exhibit “B” – Attachment 1
First 5 San Diego (First 5 SD) supports and pays for programs for young children and their families in San Diego County. These programs help children enter school healthy and ready to succeed. Data collected from programs will help First 5 SD learn which programs work best.

**Data Available to First 5 SD.** The organization providing services to you shares data with First 5 SD. For example, the data may be the ages and ethnicities of participants, the number of people served in each zip code or information about how groups of children and their parents are learning and improving.

**Procedures.** First 5 SD does not report on individual children or families as part of its evaluation. Your family data will be combined with data from others to show First 5 SD if families are helped by our programs. As an example, some First 5 SD programs help parents to read to their child. The report would look like this.

**Parents Reading 3 or More Times a Week to Their Child**

<table>
<thead>
<tr>
<th>Year</th>
<th>Pre</th>
<th>Post</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 06-07 (n=247)</td>
<td>55.0%</td>
<td>73.2%</td>
</tr>
<tr>
<td>FY 07-08 (n=509)</td>
<td>60.3%</td>
<td>77.8%</td>
</tr>
<tr>
<td>FY 08-09 (n=648)</td>
<td>67.7%</td>
<td>87.2%</td>
</tr>
</tbody>
</table>

**Questions.** If you have any questions regarding the First 5 SD evaluation, you may call the Evaluation Manager at (858) 285-7710, or write to the above mailing address.

**Voluntary Participation.** You/your child receive First 5 SD services voluntarily and you can refuse services or stop participating at any time.
ACKNOWLEDGEMENT

I, ____________________________ have received the First 5 San Diego Program Evaluation Information sheet.

Name of Parent/Guardian (PLEASE PRINT)

______________________________  __________________________
Signature of Parent/Guardian                  Date

Child(ren) under age 6 receiving services from:

Chula Vista Elementary School District Preschool Program
Agency or Program Name

<table>
<thead>
<tr>
<th>Child (1) – First, Middle, and Last Name (s) as listed on birth certificate</th>
<th>Relationship to Child (1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child (2) – First, Middle, and Last Name (s) as listed on birth certificate</td>
<td>Relationship to Child (2)</td>
</tr>
<tr>
<td>Child (3) – First, Middle, and Last Name (s) as listed on birth certificate</td>
<td>Relationship to Child (3)</td>
</tr>
<tr>
<td>Child (4) – First, Middle, and Last Name (s) as listed on birth certificate</td>
<td>Relationship to Child (4)</td>
</tr>
<tr>
<td>Child (5) – First, Middle, and Last Name (s) as listed on birth certificate</td>
<td>Relationship to Child (5)</td>
</tr>
<tr>
<td>Child (6) – First, Middle, and Last Name (s) as listed on birth certificate</td>
<td>Relationship to Child (6)</td>
</tr>
</tbody>
</table>
School Name: ____________________________

The information provided below will ensure that Chula Vista Elementary School District determines which services you and/or your child may be eligible to receive. This information will be kept confidential and only shared with appropriate district and school site staff.

Presently, are you and/or your family living in any of the following situations? Check all that apply.

- [ ] 1. Staying in a shelter (family, domestic violence, youth, etc.) or FEMA trailer
- [ ] 2. Sharing housing with other(s) due to loss of housing, economic hardship, natural disaster, lack of adequate housing or similar reason (do NOT check if you are sharing housing with others as a mutual decision for benefit of both parties)
- [ ] 3. Temporary living in a hotel or motel
- [ ] 4. Living in a car, park, campground, abandoned building, RV, trailer, or other inadequate fixed accommodations (i.e., lack of water, electricity, or heat)
- [ ] 5. I am a student under the age of 18 who is living on my own apart from parent/legal guardian
- [ ] 6. None of the above

By selecting any of the items other than #6 above, your child may be identified as a homeless child or youth. Additionally, you may qualify for benefits under the McKinney-Vento Homeless Assistance Act and may be contacted by a District Social Worker or District employee.

The undersigned parent/guardian certifies that the information provided above is correct and accurate. Falsification of records may result in denial or revocation of enrollment of the students named below.

_________________  ___________________  ________________
Print Name  Signature  Date

(______) Phone

Address

Your child(ren) may have the right to:

- Immediately enroll in the school they last attended or the local school where you are currently staying, even if you do not have the documents typically required for enrollment
- Continue to attend the school of origin
- Receive transportation if needed, and including free meals
- Receive full protection and services provided under all federal and state laws, as it relates to homeless youth and their families

Please list all children attending the Chula Vista Elementary School District and living with you

<table>
<thead>
<tr>
<th>Name</th>
<th>M/F/NB</th>
<th>Birthdate</th>
<th>Grade</th>
<th>School</th>
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If you have any questions about these rights, please contact the District Student Placement Department at (619) 425-9600 ext. 181570
Please return to teacher within 30 day of his/her first day of school.

**PART A – PARENT’S CONSENT (TO BE COMPLETED BY PARENT)**

(NAME OF CHILD) born (BIRTH DATE) is being studied for readiness to enter

(NAME OF CHILD CARE CENTER/SCHOOL). This Child Care Center/School provides a program which extends from _____ a.m./p.m. to _____ a.m./p.m., _____ days a week.

Please provide a report on above-named child using the form below. I hereby authorize release of medical information contained in this report to the above-named Child Care Center.

(SIGNATURE OF PARENT, GUARDIAN, OR CHILD’S AUTHORIZED REPRESENTATIVE) (TODAY’S DATE)

**PART B – PHYSICIAN’S REPORT (TO BE COMPLETED BY PHYSICIAN)**

Problems of which you should be aware:

Hearing:

Vision:

Developmental:

Language/Speech:

Dental:

Other (include behavioral concerns):

Comments/Explanations:

MEDICATION PRESCRIBED/SPECIAL ROUTINES/RESTRICTIONS FOR THIS CHILD:

IMMUNIZATION HISTORY: (Fill out or enclose California Immunization Record, PM-298.)

<table>
<thead>
<tr>
<th>VACCINE</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
<th>5th</th>
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<tr>
<td>POLIO (OPV OR IPV)</td>
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<tr>
<td>DTP/DTaP (Diphtheria, Tetanus and [Cellular] Pertussis or Tetanus and Diphtheria only)</td>
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<tr>
<td>MMR (Measles, Mumps, and Rubella)</td>
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<tr>
<td>Hib meningitis (required for child care only) (Haemophilus b)</td>
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<tr>
<td>Hepatitis B</td>
<td></td>
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<tr>
<td>Varicella (Chickenpox)</td>
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</table>

SCREENING OF TB RISK FACTORS (listing on reverse side)

☐ Risk factors not present; TB skin test not required.

☐ Risk factors present; Mantoux TB skin test performed (unless previous positive skin test documented).

☐ Communicable TB disease not present.

I have ☐ reviewed the above information with the parent/guardian.

Physician: ___________________________ Date of Physical Exam: ___________________________

Address: ___________________________ Date This Form Completed: ___________________________

Telephone: ___________________________ Signature: ___________________________

☐ Physician ☐ Physician’s Assistant ☑ Nurse Practitioner

LIC 701 (8/08) (Confidential)