



CHULA VISTA ELEMENTARY SCHOOL DISTRICT

84 EAST "J" STREET • CHULA VISTA, CALIFORNIA 91910 • 619 425-9600

APPLICATION REQUIREMENTS

BUS ATTENDANT

Education and Testing Requirements

U.S. High School Diploma, GED, or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree will waive IA/SA Exam (If you have a foreign degree, you will have to successfully complete the **Language AND Written** portion of the exam)

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

BUS DRIVER

Education and Testing Requirements

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Official DMV Driving Record (K-4 - No Online or kiosk printouts accepted)

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CHILD NUTRITION SERVICES

Education and Testing Requirements

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)

Food Handler's course will be provided with training after an applicant has been hired.
(858) 505-6654 Recorded List of Approved Food Handler Training Providers: (858) 505-6927

CLERICAL

Education and Testing Requirements

U.S. High School Diploma, GED, or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree will waive Clerical exam. (If you have a foreign degree, you will have to successfully complete the **Language AND Written** portion.

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

CUSTODIAN

Education and Testing Requirements

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Completion of chemical training
- Day/night school site training

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INSTRUCTIONAL ASSISTANT / STUDENT ATTENDANT

Education and Testing Requirements

(Must be able to provide original proof of fulfilling requirements below)

Education Level	and	Testing Requirements
U.S High School Diploma, GED, or Military DD214	and	CVESD IA/SA Test
OR		
Foreign High School Equivalency	and	CVESD IA/SA Test
OR		
Foreign College Degree with U.S. Evaluation <u>List of Approved Agencies</u>	and	CVESD IA/SA Test Language AND Written portion Only
OR		
Successful completion of 60+ U.S. College Units (must provide official transcripts)	and	CVESD IA/SA Test WAIVED
OR		
U.S. A.A. Degree or higher with transcripts reflecting degree	and	CVESD IA/SA Test WAIVED
*CBEST	*	IA/SA Test WAIVED

*CBEST is the California Basic Educational Skills Test
For more information go to: <http://www.cbest.nesinc.com/>

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- *FOR STUDENT ATTENDANT POSITION ONLY:* Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

NOON DUTY SUPERVISOR

Education and Testing Requirements

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

Additional Requirements

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

Current application requirements and other application information including testing dates are available on our website at www.cvesd.org under “Employment”