APPLICATION REQUIREMENTS

**BUS ATTENDANT**

**Education and Testing Requirements**

U.S. High School Diploma, GED, or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree will waive IA/SA Exam (If you have a foreign degree, you will have to successfully complete the **Language AND Written** portion of the exam)

**Additional Requirements**

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

**BUS DRIVER**

**Education and Testing Requirements**

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

**Additional Requirements**

- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Official DMV Driving Record (K-4 - No Online or kiosk printouts accepted)

*Next page …*
## CHILD NUTRITION SERVICES

### Education and Testing Requirements

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

### Additional Requirements
- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)

Food Handler’s course will be provided with training after an applicant has been hired.

(858) 505-6654 Recorded List of Approved Food Handler Training Providers: (858) 505-6927

## CLERICAL

### Education and Testing Requirements

U.S. High School Diploma, GED, or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree will waive Clerical exam. (If you have a foreign degree, you will have to successfully complete the Language AND Written portion.)

### Additional Requirements
- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

## CUSTODIAN

### Education and Testing Requirements

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

### Additional Requirements
- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Completion of chemical training
- Day/night school site training

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## INSTRUCTIONAL ASSISTANT / STUDENT ATTENDANT

**Education and Testing Requirements**  
*(Must be able to provide original proof of fulfilling requirements below)*

<table>
<thead>
<tr>
<th>Education Level</th>
<th>Testing Requirements</th>
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<tbody>
<tr>
<td>U.S High School Diploma, GED, or Military DD214</td>
<td>and CVESD IA/SA Test</td>
</tr>
<tr>
<td><strong>OR</strong></td>
<td></td>
</tr>
<tr>
<td>Foreign High School Equivalency</td>
<td>and CVESD IA/SA Test</td>
</tr>
<tr>
<td><strong>OR</strong></td>
<td></td>
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<tr>
<td>Foreign College Degree with U.S. Evaluation (List of Approved Agencies)</td>
<td>and CVESD IA/SA Test Language AND Written portion Only</td>
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<tr>
<td><strong>OR</strong></td>
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</tr>
<tr>
<td>Successful completion of 60+ U.S. College Units (must provide official transcripts)</td>
<td>and CVESD IA/SA Test WAIVED</td>
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<tr>
<td><strong>OR</strong></td>
<td></td>
</tr>
<tr>
<td>U.S. A.A. Degree or higher with transcripts reflecting degree</td>
<td>and CVESD IA/SA Test WAIVED</td>
</tr>
<tr>
<td>*<strong>CBEST</strong></td>
<td>* IA/SA Test WAIVED</td>
</tr>
</tbody>
</table>

*CBEST is the California Basic Educational Skills Test  
For more information go to: [http://www.cbest.ves.org/](http://www.cbest.ves.org/)

### Additional Requirements
- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- **FOR STUDENT ATTENDANT POSITION ONLY**: Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

## NOON DUTY SUPERVISOR

**Education and Testing Requirements**

U.S. High School Diploma, GED (or foreign equivalency or higher), or Military (DD214), or U.S. A.A. Degree or higher with official transcripts reflecting degree

### Additional Requirements
- Original Tuberculosis Clearance dated within the last 60 days
- Fingerprint clearance (District will provide application and directions to facility to complete fingerprints)
- Current Adult and Pediatric CPR with AED and First Aid (Course must be certified by the American Heart Association/American Red Cross)

Current application requirements and other application information including testing dates are available on our website at [www.cvesd.org](http://www.cvesd.org) under “Employment”