

## CODES OF SECTION 504 ACCOMMODATIONS

(Staff is to Use these Codes in the Accommodation Plan)

Page 1 of 4

### **A. Physical Arrangement of Room**

- A001 The student will be seated near the teacher.
- A002 The student will be seated near other students who present positive role models.
- A003 The student will be seated in a location away from distracting stimuli (pedestrian routes, activity centers, air conditioners, etc.) or in a more quiet location in the room.
- A004 The student will be provided with a study area in the classroom to complete work.
- A005 The distance between the student's desk and others will be increased.
- A006 The teacher will stand near the student when giving directions or presenting lessons.
- A007 Student will receive frequent restroom breaks as needed and determined by teacher.
- A008 Preferential seating or be seated at front of class.
- A009 Other

### **B. Instruction**

- B001 The teacher will physically move close to the student when giving directions or presenting lessons.
- B002 The student will be paired with another student to provide peer assistance.
- B003 Key points will be provided on board or screen using overhead projector.
- B004 A peer note taker will be provided to the student.
- B005 Instruction strategies will vary to accommodate learning style.
- B006 The student will be allowed to tape record the lessons.
- B007 The student will be personally asked by the teacher to orally review key points of the lesson.
- B008 The student will have access to a computer.
- B009 The teacher will break lessons into shorter segments for the student.
- B010 The teacher will verbally check for understanding with the student.
- B011 Complex directions will be simplified for the student.
- B012 The student will receive positive recognition in a timely manner for successfully participating in class activities and for successfully completing class work and homework.
- B013 The student will be permitted short breaks during or between assignments.
- B014 The student will be given access to study support programs (i.e., math labs, after-school homework lab, student skills class, etc.)
- B015 The student will be provided with sequential tasks.
- B016 The student will be provided with limited choices.
- B017 Eye contact by teacher during direction when possible/practical.
- B018 Provided with structured program that provides routine.
- B019 Provide examples of work expected to be completed.
- B020 Student provided with large print materials or other aides.
- B021 Teacher will teach through multi sensory modes, variety of activities.
- B022 The student will have access to notes and study materials from the teacher.
- B023 The student will stay after class to review assignments with teacher.
- B024 Other

### **C. Assignments**

- C001 Student will be provided with timely feedback on work completed.
- C002 Positive reinforcement will be emphasized with student.
- C003 Student will receive assistance in maintaining a daily log of assignments.
- C004 Accommodate homework assignments; will be revised and/or shortened as needed.
- C005 The student's handwriting will not be graded as determined by the teacher and when appropriate.
- C006 Alternative readings appropriate to the student's reading level will be provided.
- C007 Student will be provided with organization and study skill tips to more efficiently complete work.
- C008 The student will be allowed to tape record assignments/homework
- C009 The teacher will give frequent short quizzes.
- C010 A homework log will be created to facilitate home-to-school communication of assignments with parents.
- C011 Extra time will be allowed for the student to complete work.
- C012 Assignments will be provided in written form by the teacher.
- C013 Computer generated work will be accepted.
- C014 A "homework buddy" will be assigned to the student to provide peer support and assistance.
- C015 The student will be permitted to have an extra set of books to keep at home.
- C016 The student's correct responses on written assignments will be marked instead of mistakes.
- C017 Binder reminder, notebook signed by teacher or parent will be provided by the student.
- C018 Progress reports will be sent home and signed if needed.
- C019 Other

## **CODES OF SECTION 504 ACCOMMODATIONS**

(Staff is to Use these Codes in the Accommodation Plan)

Page 2 of 4

### **D. Test Taking**

- D001 The student will be permitted to use text during exams.
- D002 The student will be provided with oral exams when possible.
- D003 The student will be provided with "take home tests" when appropriate.
- D004 The student will be permitted to take extra time in taking tests.
- D005 Test items will be read to student.
- D006 More frequent, shorter quizzes will be used with the student in place of longer tests.
- D007 The teacher will use more objective items on test and use fewer essay responses.
- D008 The student will be allowed to give test answers on tape recorder.
- D009 Accommodations for NJASK /Standard Testing/HSPA/AHSA/NJBCT will be provided.
- D010 Quiet and private location will be provided to complete tests.
- D011 Other

### **E. Class Assignment/Daily Schedule**

- E001 Class schedule will be changed to accommodate student academic needs.
- E002 The student will be placed on a modified day.
- E003 Additional passing time between classes will be provided.
- E004 Other

### **F. Organization Study Skills**

- F001 The student will be provided with a volunteer homework buddy.
- F002 The student will be allowed to have an extra set of books at home.
- F003 The teacher and parent will provide help to student in developing organization skills.
- F004 Student will maintain a homework assignment notebook.
- F005 Other

### **G. Behavior Management**

- G001 The student will receive positive recognition for appropriate behaviors.
- G002 The student will receive support in developing self-monitoring strategies.
- G003 Staff will check with the student to assure an understanding of behavior expectations.
- G004 Consequences will be clear, logical, and related to the behavior.
- G005 Nonverbal signals will be used by the teacher and student to communicate such things as needing to stay on task or the need for a time-out.
- G006 The student will be allowed to leave the room to see an administrator by using a prearranged nonverbal signal to teacher.
- G007 The student will be referred for a vision and/or hearing assessment
- G008 The student will be allowed to move about the room when appropriate.
- G009 The teacher/administrator will develop a behavior contract/Behavior Support Plan with the student and parent/guardian to identify in writing mutual expectations and responsibilities.
- G010 Time-out procedures will be developed with the student and parent/guardian.
- G011 Recognition points will be awarded to the student for improved behavior.
- G012 The student will be provided with positive opportunities to participate in community service.
- G013 When behavior problems arise, the parent will be called to come to school and will sit with the student to assist student.
- G014 The student will be encouraged to participate in extra-curricular and co-curricular activities.
- G015 Classroom rules will be provided and reviewed with the student.
- G016 Special reminder will be provided to students for meds, homework, glasses, snacks, etc.
- G017 Student file will include special medical instructions.
- G018 Other

## **CODES OF SECTION 504 ACCOMMODATIONS**

(Staff is to Use these Codes in the Accommodation Plan)

Page 3 of 4

### **H. Accommodations Provided by Parents/Guardians at Home**

- H001 The student will be provided with a quiet place with good lighting to complete homework at home.
- H002 The student will be expected to complete homework during a regularly scheduled study period at home.
- H003 The student's homework will be checked by the parent/guardian on a daily basis.
- H004 The student will receive a (medical, dental, vision, hearing, etc.) assessment as needed.
- H005 The student will be expected to take medications prescribed.
- H006 Positive reinforcement will be emphasized with student.
- H007 Student will receive assistance in maintaining a daily log of assignments.
- H008 The student will receive positive recognition for appropriate behaviors.
- H009 The student will receive support in developing self-monitoring strategies.
- H010 The parent/guardian will check with the student to assure an understanding of behavior expectations.
- H011 Consequences will be clear, logical, and related to the misbehavior.
- H012 The student will be provided with positive opportunities to participate in community service.
- H013 The student will be encouraged to participate in extra-curricular and co-curricular activities.
- H014 Homework will be checked by parent weekly.
- H015 Other

### **I. Health Codes**

- I001 Student will be allowed to leave class 5 minutes early or arrive 5 minutes late to attend to personal health needs per health care plan (for students with mobility issues, students needing to take meds prior to PE, etc).
- I002 Student will have preferential seating. (To accommodate vision/hearing needs, specify where student should sit.)
- I003 Student will sit with good ear toward speaker.
- I004 Student may self-limit activity in PE without penalty when health issue is exacerbated. (asthma, arthritis)
- I005 Student may use protective/assistive equipment (e.g. helmet, walker, crutches, wheelchair, Hoyer lift etc.) as needed while at school.
- I006 Student will take medication at prescribed time.
- I007 Student will not be excluded from activity or field trip due to health condition; parent may accompany student on field trip. Designated staff member who is trained in the emergency procedure will accompany child on field trip. (i.e. EpiPen or glucagon)
- I008 Student will not be penalized for absences or tardies related to medical condition.
- I009 The teacher will be notified about the student and health condition in beginning of the year or when student enrolls in school.
- I010 The teacher and/or designated staff will be educated about the health condition.
- I011 Designated staff will be trained on emergency medications. Individual Health Care Plan and/or Emergency Care Plan recommendations will be given to the appropriate staff.
- I012 Parent will provide necessary medical supplies for health condition.
- I013 Parents will be notified in advance about field trips, class parties, etc.
- I014 It is recommended that student will wear a medical alert identification bracelet/necklace.

#### **Diabetes**

- I015 The student will have blood glucose tested prior to standardized tests.
- I016 The student has access to restroom and be allowed to drink water as needed.
- I017 The student will be accompanied with buddy to office for health related concerns.
- I018 The student will be permitted to have snacks as necessary based on student health plan.

#### **Asthma**

- I019 The student may take medication via inhaler, or nebulizer prior to PE.
- I020 The student may carry inhaler on his/her person with doctor's orders and parent consent.

#### **Immune Compromised**

- I021 The student's parents will be notified by school staff if there is incidence of communicable disease such as chicken pox, measles, and pertussis.
- I022 The student will be able to limit activity when this is necessary.

## **CODES OF SECTION 504 ACCOMMODATIONS**

(Staff is to Use these Codes in the Accommodation Plan)

Page 4 of 4

### **Food Allergy**

- I023 Tables will be wiped down in cafeteria.
- I024 Separate tables will be available for peanut-free, nut-free products during lunch and snack times.
- I025 The school will send out notification letter to parents in the involved classrooms at the elementary school level and as appropriate at secondary schools.
- I026 Nut free signs for classroom doors will be posted as specified by Section 504 plan.
- I027 Classmates and staff will be educated about allergy.
- I028 Appropriate hand washing policy will be determined by the Section 504 team.
- I029 The school site will implement a “No Food Sharing Policy.”
- I030 Parent will provide medication.
- I031 Parent will educate the student about allergy and self-management.
- I032 Parent will provide food for the student for the disaster kit.
- I033 Parent will provide safe classroom snacks for the student.
- I034 Student will notify an adult immediately if he/she eats something that may contain the food which the student is allergic.

### **Arthritis/Muscle/Orthopedic Issues**

- I035 When the student has fatigue or weakness due to a health condition, there may be altered or shortened physical education classes and/or work assignments.
- I036 The student may use appropriate assistive devices.
- I037 The student will have second set of books available to leave at home to avoid carrying the weighted back pack. (For students with muscle/skeletal/mobility problems.)

### **Sickle Cell**

- I038 Avoid exposure to excessive temperatures
- I039 Unrestricted access to drinking water
- I040 Modified Physical Education
- I041 Unrestricted bathroom privileges
- I042 Use of elevator

## **J. Transportation**

- J001 Student requires bus transportation to and from school.