



DATE AND TIME:

Monday, December 7, 2020 5:00pm-6:00pm

LOCATION:

<https://jeffco-k12-co.zoom.us/j/9143062666?pwd=V3crN0crZ0pOL3pxSUxRYWVKdDFoZz09>

MEETING CONTACT:

Leslie Arboleda, 720-925-1632

- **Mission:** Through the Montessori Philosophy, we inspire every child to learn and grow as a responsible global citizen in a collaborative, peaceful, and safe environment.
- **Vision:** We seek to transform our community by developing students who pursue their full potential, understand their global responsibilities and respect others, self and the environment.
- **Motto:** Montessori for the 21st Century: A Place to Learn, A Place to Belong.

Agenda Item Description	Action	Presenter	Time (minutes)
Overview of Governance Committee Duties	Review the specific duties and responsibilities expected of committee members, specifically regarding recruitment, communication, on-boarding and training new board members, and the election process	Leslie	10
Assign Committee Roles	Determine which committee members will take on which roles and assign duties/tasks, as necessary	Leslie	10
Recruitment	Review successful past recruitment strategies and brainstorm new possibilities	Leslie	10
Communication	Determine best means of communicating with the community and which methods work best for each of the roles played by the Governance Committee	Leslie	10
On-Boarding & Training Process	Review the Board of Directors Policy Manual to determine how to improve the current on-boarding and training process for new Board members, including a timeline of basic information acquisition	Leslie	10
Recruitment & Election Process	Begin preparing for the upcoming election, specifically determine a timeline with deadlines for the specific steps in the election process	Leslie	10