



Board of Directors
Board Meeting Minutes
August 11, 2022

Free Horizon Montessori PK – 8
Montessori for the 21st Century - a place to learn, a place to belong

1. Meeting called to order: 6:06pm
 - a. Board members present: Doug Klof, John Frost, Bekky Robbins, Kristy Kibbler, Julie Predki, Brian Simms
 - b. Board members absent (excused): Ben Dodson
 - c. Staff members present: Cyndi Vosburgh, Donnetta MacDonald, Adam Garbus, Megan Wells
 - d. Guests: Community members virtually

2. Approval of agenda for current meeting, including consent agenda
 - a. Brian moves to approve, Bekky seconds
 - b. Unanimous approval

3. Public Comment and Celebration
 - a. John – start of school!
 - b. Donnetta – Excited about new team members joining FHM! New family orientation went well, most new families came, great turn-out
 - c. Cyndi – Ms. Colleen taking over the Morning and After Care program, pleased that everyone who initially reserved a spot got one
 - d. Doug - Donnetta is officially Principal of FHM!

4. Approve 2022-2023 FHM BOD Meeting Calendar (Bekky)
 - a. Brian moves to approve, Doug seconds
 - b. Unanimous approval

5. Principal Update (Donnetta)
 - a. Lots of hard work from the admin team around enrollment and registration
 - b. Attended Jeffco leadership retreat
 - c. Compared to the district, enrollment at FHM is in ok shape
 - d. Challenge to hire lead teachers + special ed teachers; 1 lead primary position still to fill, have some candidates to interview
 - e. Mr. Seth resigned, also have DTL candidates
 - f. Fully staffed for assistants

6. Facilities Update (Cyndi)
 - a. Library Media Center (LMC) updates - moving partition, adding power, seating
 - b. Room 204 - rearranged to be used as small group spaces
 - c. Room 216 - colocated SPED Team to same floor

- d. Room 143 - larger conference room, create Counseling and Psychology space that is confidential and lunch friendly
 - e. Lots of work over the summer
 - f. More still to come with Bond funds
7. CSN Update (Meggin)
- a. Back to School Carnival August 28
 - b. CSN planning to assist with initial needed school supplies, stock staff room, and create school directory
8. Establish Principal Evaluation Committee (John)
- a. John plus an additional BOD member
 - b. This year's evaluation should be focused on setting goals and expectations for the principal
 - c. Do not feel appropriate for 3rd party eval this year
 - d. John and Kristy will comprise the committee for the 22/23 school year
9. Guided Process Review (Brian)
- a. Just had a leadership change, what does that mean from a process perspective? What was working and what wasn't?
 - b. Open the conversation for the school year
 - c. Donnetta - will take some time to look outward, new staff are bringing new ideas;
 - d. What are the pain points and can the BOD help with them? What can we do to ensure everyone belongs?
 - i. Donnetta - large pain point now is educating new district staff on FHM's waivers
 - ii. Doug - BOD can support leadership with big decisions, if needed
10. 2022-2023 FHM BOD Strategy Discussion (John)
- a. 3 main goals for next 5-10 years, with sub-goals on a shorter time-frame to support the main goals
 - i. Draft Goal #1- Promote a continuous culture of improvement that reflects the FHM mission and vision.
 - 1. Will the culture shift we are striving for affect retention?
 - ii. Draft Goal #2 - Deliver a high quality Montessori preschool through 8th grade education that enables our students to meet their full potential.
 - iii. Draft Goal #3 - Safeguard the long-term pursuit of the mission and vision by ensuring FHM's operational sustainability and longevity.
 - b. Sub-goals that are achievable on a shorter time-frame that will support the main goals
11. Assignments
- a. Donnetta will communicate staffing challenges to community
 - b. John to incorporate changes to goals document to prepare for discussion next meeting
12. Adjournment at 7:52

- a. Brian moves to adjourn, Bekky seconds, unanimous approval

In accordance with the Colorado Open Meetings Law, also known as the Sunshine Law, the Board must give notice to the public anytime they schedule a meeting of more than three (3) board members to discuss business concerning the school. The Colorado Sunshine law does allow for the meetings, or portions of the meetings, to be held privately when the subject matter being discussed must remain confidential so long as no formal action is taken during the private portion of the meeting, called the "executive session". The Sunshine Law strictly defines eight (8) criteria under which a private executive session can be held, personnel discussion being one of them. The law also states the community must be informed of the meeting and the criteria under which an executive session must be called.

Bekky Robbins