



# EMERGENCY SITUATIONS AT SCHOOL

Information for Families  
2019-2020

Rocky Mountain Deaf School is committed to ensuring the safety and security of our students, staff and visitors. Take a moment to review this guide to ensure you are prepared in the event of an emergency situation at school. Some situation may require combination of action shown here. School staff train yearly on emergency protocols and situation management. Students take part in drills throughout each school year.

## Lockdown

Ordered when there is a threat INSIDE the building. Students and staff are secured in the school. School staff does not communicate during a lockdown. Parents are not allowed on site during a lockdown.

## Shelter

Ordered when personal protection is necessary from dangerous weather conditions such as a tornado, blizzard, or hail. May also be ordered in the event of a hazmat situation in the area..

## Evacuation

Ordered when people must exit the building due to unsafe circumstances. If student pick up or off site reunification is required, instructions will be communicated by the district.

## LockOUT

Ordered when there is an issue OUTSIDE the building, most often due to police activity in the area that could pose a threat, or a wild animal nearby. All exterior doors are locked while "business as usual" continues inside the school.

## Hold

"Hold in your classroom" is used when there is an issue in a specific part of the building that is under control, but not yet fully removed. Business as usual within the classrooms; doors closed.

## WHAT EMERGENCIES MIGHT IMPACT A SCHOOL? WHAT ACTIONS ARE TAKEN?

- Severe Weather- School may shelter until weather passes; could delay release of students at end of day until safe to exit building.
- Fire or Hazmat Situation in the Area- Evacuation or Shelter, depending on location and severity of fire/hazmat issue.
- Threat of Violence or Weapon on a Person-Lockout, Lockdown, or Evacuation, depending on situation.
- Intruder- Requires immediate lockdown; an emergency notification will be sent to parent by the school with any instruction.
- Police Activity in the Area- Usually a lockout; action may be taken at the direction of law enforcement or any staff member at the school.

## EVACUATION SITE: WEST METRO FIRE RESCUE TRAINING CENTER

3535 S Kipling St, Lakewood CO 802035

(location may change per the Jeffco Security team)

## What do I need to know, do and not do?

If you are at school and emergency occurs, follow protocol with students and staff.

We know families want information right away. Our experience has taught us initial information is almost always incorrect. Please know our security and administrative staff are working hard to determine what the real situation is and will communicate with families as soon as information is verified as accurate and next action have been determined.

Do not call the school or security staff, as they are working on the situation and ensuring your student's safety. Do not go to the school; this may interfere with procedure. Only public safety personnel will be allowed in/near a school during an emergency situation.

We understand you may want to communicate with your student during an emergency, however, please refrain from calling; it may prevent him/her from hearing important, possibly life-saving instruction.

It is vital parents and guardians keep their information updated in JeffcoConnect. We will utilize email, text message and phone calls to communicate with you.

STANDARD RESPONSE PROTOCOL ESTABLISHED BY I LOVE U GUYS FOUNDATION

# CLOSURE PROCEDURES

We live in an area where snow is typical in the winter unless storm is extreme, school WILL NOT be cancelled. Many Factors are taken into consideration when deciding to close schools, but the safety of students and staff is the number one consideration Decision-makers and school staff work through night and early morning to determine the best course of action. We know the definition of "extreme" varies from person to person, but parents can always make the call not to send their children to school that day if they feel it is unsafe.

## HOW TO FIND OUT

### LOCAL NEWS MEDIA | CHANNEL 9

Watch the news media for these message:  
Rocky Mountain Deaf School is closed.

### EMAIL | FROM [RMDS.CO](mailto:RMDS.CO)

Parents should ensure school always have the most current contact information.

### FACEBOOK | [RMDS.CO](https://www.facebook.com/RMDS.CO)

This is the first place we post information, as it is the easiest and fastest.

**In cold weather students should be dressed appropriately. No one can predict when buildings might have to be evacuated due to an emergency or when a fire alarm may go off.**

