



## Rocky Mountain Deaf School

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(A Bilingual Jeffco Charter School)  
Position Announcement for:

### **Para Educ – Independence Supp** 2022-2023 School Year

Jefferson County Public Schools position is currently open. To apply, please visit the Jeffco Public Schools Job board and apply online. Job ID #19366. Applications must be submitted by August 26, 2022. You can also contact Alison Talbert for more information at [atalbert@rmds.co](mailto:atalbert@rmds.co)

[https://careers.jeffco.k12.co.us/psp/careers/EMPLOYEE/APPLICANT/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_SEARCH\\_FL.GBL?Page=HRS\\_APP\\_JBPST\\_FL&Action=U&SiteId=3&FOCUS=Applicant&JobOpeningId=19366&PostingSeq=1](https://careers.jeffco.k12.co.us/psp/careers/EMPLOYEE/APPLICANT/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?Page=HRS_APP_JBPST_FL&Action=U&SiteId=3&FOCUS=Applicant&JobOpeningId=19366&PostingSeq=1)

#### **ABOUT THE JOB**

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This to support a DHH student at Rocky Mountain Deaf School. Fluency in American Sign Language (ASL) required.

#### **HOURS AND DAYS WORKED**

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##### **Para Educ - Independence Supp**

##### **Annual Position**

**FLSA:** Nonexempt

**FTE:** .87500 , **Hours/Day:** 7.000 , **Days/Year:** 178

**Salary Plan, Grade, Step:** CSEA - Para-Educator -8 hrs , D25, 1

**Hourly Rate:** \$18.32, **Annual Rate:** \$26,092.00 Effective as of: 08-16-2022

**\*\*Annual salary noted above is based on an 8 hour day and full days worked calendar. Any position that is less than a full FTE/8 hours per day or late start will be prorated accordingly.**

#### **PRE-EMPLOYMENT REQUIREMENT**

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The successful new hire or rehired candidate will be responsible to complete and incur the fingerprinting and processing fee of \$49.50 through an appropriate fingerprinting vendor and the Colorado Bureau of Investigation, within 48 hours of offer acceptance.

## **RESPONSIBILITIES**

**SUMMARY:** Perform a full range of educational/non-educational duties for the specific intensive needs of primarily one student. This position is considered temporary and is based on the needs of one specific student. Hours may vary based on student needs.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

Provide instructional and behavioral support in all academic and related areas as directed by the teacher primarily for an individual student.

Provide support to special education teacher such as preparing materials, assist in the implementation of IEP (Individualized Education Plan), provide input into the IEP when appropriate, deliver instructional materials for individual students, keep attendance and activity records, collect data for progress monitoring, and implement behavior intervention plans.

Administer all medications, within the guidelines of District Policy JLCD to students and document appropriately as identified in District policy. District Area Nurse will delegate medication administration to Para-Educator. Para-Educator will follow medication administration protocols and guidelines under the Department of Health Services and will be monitored, documented, and audited by the District Area Nurse.

Perform assigned lunch/recess/bus duties which include supervision in the cafeteria, playground and pre/post boarding of buses.

Perform health and personal need duties as directed by teacher or nurse, including bathroom assistance, diapering, feeding and lifting students.

Apply de-escalation strategies and manage classroom behavior.

Perform restraints, if required or applicable, after attending district approved trainings.

Participate in required Medicaid and Random Moment in Time Study provider trainings. Document personal care and/or delegated nursing services on a regular basis in EZEDMed system for Medicaid reimbursement purposes.

Maintain confidential information as directed.

Provide support for any student as directed.

Attend district-provided trainings and professional development as directed.

Perform other duties as assigned.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION AND TRAINING:** High school diploma/GED required.

**EXPERIENCE:** No experience required. Prefer one year of related work experience in K-12

school setting.

**SKILLS, KNOWLEDGE, & EQUIPMENT:** Must be fluent in American Sign Language (ASL). Must have strong interpersonal and communication skills and ability to work with students who have a variety of disabilities.

**CERTIFICATES, LICENSES, & REGISTRATIONS:** CPI, CPR and First Aid certificates highly recommended. Training provided by the district.

**SUPERVISION/TECHNICAL RESPONSIBILITY:** This job has no staff supervisory responsibilities.

**CONTACTS:** Daily contact with students to provide service and with persons in the same building regarding routine internal matters. Contact with parents and persons in other buildings or departments to provide or obtain information.

**SAFETY TO SELF AND OTHER:** Potential exposure to bruises, bites, cuts, spitting, kicking, hitting and scratches. Gloves are provided to prevent exposure to bodily fluids.

The physical requirements, work environment characteristics, and mental functions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**PHYSICAL REQUIREMENTS:** While performing the duties of this job, the employee is regularly required to talk, see and hear. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision. The employee is required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, or crouch. The employee may occasionally be required to run a short distance. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift and/or move more than 100 pounds with assistance. The employee must be able to push/pull 150 pounds for 30 feet.

**WORK ENVIRONMENT:** While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is moderate to loud.

**MENTAL FUNCTIONS:** While performing the duties of this job, the employee is regularly required to communicate, instruct, and use interpersonal skills. The employee is frequently required to compare, analyze, copy, coordinate, compute, synthesize, evaluate, compile, and negotiate.

**JUDGMENT AND DECISION MAKING:** Work is assigned by licensed staff, administration or self-directed. This position requires judgment to determine an appropriate course of action for a problem. Errors in decision making could adversely impact care or safety of students. Decision making requires collaboration with paraprofessionals, para educators, classroom teacher, school nurse, service providers and school administrators. Work is guided by Health Action Plan/Medical Protocol, IEPs, district curriculum, Behavior Intervention Plans, district policies, school procedures and professional judgment. Confidentiality is paramount.

DIVERSITY OF DUTIES: Duties require cross training in student electronic augmentative/assistive technology and using computers with students.

## **SALARY**

[Jeffco Salary Schedules](#)

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## **BENEFITS**

[Jeffco Benefits](#)

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## **EQUAL EMPLOYMENT OPPORTUNITY**

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The Jefferson County School District does not discriminate on the basis of disability, race, color, creed, religion, national origin, age, sexual orientation, marital status, political affiliation, pregnancy, or gender.