



# Board of Directors Regular Session Meeting Minutes Summary

**DATE:** September 8th, 2022, 6:30 pm Meeting

**LOCATION:** RMAE The Den

**RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

**RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

**RMAE Core Virtue:**

**Respect and Responsibility** – Respect is treating others politely and kindly with high regard. Responsibility is doing your part for the groups that make us whole.

Meeting Agenda Summary	
<b>Call to Order, Pledge of Allegiance, Reading of Vision, and Mission Statements</b>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> <li>• Scott Jones, President, Parent Representative</li> <li>• Kjersten Ostrom-Condojani, Vice President, Parent Representative</li> <li>• Janelle Herrera, Secretary, Parent Representative</li> <li>• Kirsten Fisher, Treasurer, Parent Representative</li> <li>• Michael Bell, Parent Representative</li> <li>• Sarah Sailor, Parent Representative</li> <li>• Dan O’Neil, Community Representative</li> <li>• Ann Hudson, Executive Director/Principal (Non-Board Member)</li> </ul> <p>Absent member(s): Paolo Bacchiarello, Parent Representative</p> <p>Scott Jones opened the meeting with the Pledge of Allegiance and read the Vision, Mission, and Core Virtue statements.</p>
<b>Public Comment</b>	<p>The meeting started with an opportunity for public comment: Written comment was provided from Brandon and Becky Rigo regarding hair color rules.</p>
<b>Q&amp;A Board Parent Representative Candidates</b>	<p>Two candidates, Gerry Kostuk and Stephani Ulibarri participated in a Q&amp;A session regarding the open board seat.</p>
<b>Appointment of Board Parent Representative</b>	<p>Dan O’Neil made a motion to appoint Gerry Kostuk as Board Parent Representative. Janelle Herrera seconded it. The motion was approved with six yays, zero nays, and one abstention. Stephanie Ulibarri was encouraged to participate in a board committee and run during the next election.</p> <p>Gerry Kostuk and Dan O’Neil were sworn into the RMAE Board of Directors.</p>
<b>Approval of Minutes</b>	<p>Sarah Sailor moved to approve the minutes for the August 11<sup>th</sup>, 2022, regular meeting, and Michael Bell seconded it. The minutes were approved unanimously.</p>
<b>General Session</b>	<ul style="list-style-type: none"> <li>• <b>VOTE to opt out of FAML I:</b> Michael Bell made a motion to opt-out of the Colorado FAML I program and Kjersten Ostrom-Condojani seconded it. It was passed unanimously.</li> </ul>

	<ul style="list-style-type: none"> <li>● <b>PTO Report:</b> Dr. Hudson shared the success of the back-to-school ninja party event. The PTO is in full swing for many more events including the annual Warren Miller event.</li> <li>● <b>Treasurer’s Report:</b> The Treasurer’s Report was provided by Kirsten Fisher. She advised that the FY 2022 budget is final and was adjusted per JeffCo’s request to move costs for building items that were performed in 2022 into the 2022 budget even though they were paid in FY 2023. The FY 2023 budget was reviewed and the budget maintains fiscally sound.</li> <li>● <b>Principal’s Report:</b> Dr. Hudson provided the following Principal’s Report which highlighted: <ul style="list-style-type: none"> <li>○ Educational Excellence – <ul style="list-style-type: none"> <li>▪ A kindergarten assistant position and a middle school teaching position recently became vacant due to personal reasons. Positions are posted and are being covered by existing staff.</li> <li>▪ September staff development topics included trauma-informed approach, data dig, and back-to-school night.</li> <li>▪ Setting up quarterly individual staff growth meetings.</li> </ul> </li> <li>○ Sustainability <ul style="list-style-type: none"> <li>▪ Current enrollment is at 345 with openings in all grade levels. Current marketing outreach is occurring.</li> <li>▪ Reviewed the successes of the annual 100 Elk trip.</li> </ul> </li> <li>○ Facilities – Part-time parent help is in place temporarily until our facilities staff can return.</li> </ul> </li> <li>● The board reviewed and discussed the 2021-2022 student testing data.</li> <li>● SAC committee Update will meet next week to develop an improvement plan.</li> <li>● The board discussed the dress code policy, and the policy committee will evaluate it by getting more input from parents and teachers.</li> <li>● The Marketing committee provided an update on outreach to boost enrollment prior to the October final enrollment count</li> <li>● The Development/Fundraising committee discussed the October Annual Giving campaign. <ul style="list-style-type: none"> <li>○ October Annual Giving will be run by Gerry Kustok</li> </ul> </li> <li>● The Facilities committee discussed the status of the permanent occupancy certificates.</li> </ul>
<p><b>Adjournment</b></p>	<ul style="list-style-type: none"> <li>● Michael Bell made a motion to adjourn the meeting. Kjersten Ostrom-Condojani seconded the motion. The motion was passed unanimously, and the meeting concluded at 8:17 pm.</li> <li>● The next regular board meeting is on October 11th, 2022, at 6:30 PM, in The Den.</li> </ul>