



Board of Directors Regular Session Meeting Minutes Summary

DATE: October 11th, 2022, 6:30 pm Meeting

LOCATION: RMAE The Den

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

RMAE Core Virtue:

Diligence - Diligence is working your very hardest and staying with it- a steady, earnest, and energetic effort.

Meeting Agenda Summary

<p>Call to Order, Pledge of Allegiance, Reading of Vision, and Mission Statements</p>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> • Scott Jones, President, Parent Representative • Kjersten Ostrom-Condojani, Vice President, Parent Representative • Janelle Herrera, Secretary, Parent Representative • Kirsten Fisher, Treasurer, Parent Representative • Paolo Bacchiarello, Parent Representative • Michael Bell, Parent Representative • Gerry Kostuk, Parent Representative • Sarah Sailor, Parent Representative • Dan O'Neil, Community Representative • Ann Hudson, Executive Director/Principal (Non-Board Member) <p>Scott Jones opened the meeting with the Pledge of Allegiance and read the Vision, Mission, and Core Virtue statement(s).</p>
<p>Public Comment</p>	<p>The meeting started with an opportunity for public comment: There was none.</p>
<p>Approval of Minutes</p>	<p>Michael Bell moved to approve the minutes for the September 8th, 2022, regular meeting, and Kjersten Ostrom-Condojani seconded it. The minutes were approved unanimously.</p> <p>Sarah Sailor moved to approve the minutes for the September 28th, 2022, Special Session meeting, and Michael Bell seconded it. The minutes were approved unanimously.</p>
<p>General Session</p>	<ul style="list-style-type: none"> • Student Council Report: Charlotte DeFren, President, and Avery March, Vice President, shared student council updates. Student Council is developing a haunted hall with an Alice and Wonderland theme. The hall will have a scary and non-scary level. • PTO Report: Sarah Sailor provided the PTO update <ul style="list-style-type: none"> ○ Volunteer: There are 414 volunteer hours from over 100 families recorded to date. Working on organizing classroom volunteers. ○ Fundraisers: The food fundraisers have been successful, and funds go towards middle school overnight trips. Movie night was a success and upcoming fundraisers include Warren Miller and possible Urban Air Partnership.

- Events: Developing a young writer’s event. Donated scholarships to 100 Elk and other field trips. Trunk or Treat planning is in progress.
- **Treasurer’s Report:** The Treasurer’s Report was provided by Kirsten Fisher. The FY 2023 budget was reviewed. Misallocated JeffCo charges were identified and are being fixed and adjusted. The final attendance numbers will be reviewed next board meeting. Annual Giving campaign fundraising will be extremely helpful toward the budget.
- **Principal’s Report:** Dr. Hudson provided the following Principal’s Report which highlighted:
 - Educational Excellence –
 - A kindergarten assistant position has been posted and is being covered by existing staff and could use a second assistant.
 - Advanced Algebra & Geometry long-term sub has been filled through Dec and the transition is in progress.
 - Parent Teacher Conferences are being conducted over the next few weeks.
 - Sustainability -
 - Current enrollment is at 351 and the final October count will likely land at 346-347.
 - Seventh and Eighth-grade students interested in becoming school ambassadors have submitted applications.
 - High School Alumni panel is scheduled for Oct 26th.
 - Core Virtues are being supported through various activities like skits and puppet performances.
 - The “Wow the Community” goal has been developed by departments.
 - Increase in after-school activities – many led by RMAE teachers.
 - Anti-bullying presentations were conducted with Middle School students.
 - Facilities – The community room is utilized frequently, and a 3 to 5-year facilities plan is in development.
- The SAC committee shared that educational goals (UIP) were outlined to include a K-3 reading goal on the Acadience EOY assessment and a math 4th – 8th Math goal set by NWEA by EOY. In addition, a cultural/community goal of enhanced core virtue implementation will be reported quarterly. This will not be part of the UIP, but we will track some of the involvement.
- The Marketing committee provided an update on outreach to boost enrollment before the October final enrollment count. Communication plans are in place for the November new student open house and starting to work on December open enrollment communication plans.
- The Development/Fundraising committee discussed the October Annual Giving campaign.
 - FAQs were reviewed and a sign-up sheet was provided.
 - Participation incentive rewards for involvement
 - The board is asked for 100% commitment to donate.
- Ad Hoc Dress Code Committee discussed various options that they are posing to the board for consideration around sock and hair color.
- The Facilities committee shared that they are preparing for winter weather, including new sand barrels. In addition, immediate electrical and drywall repair is in progress. A five-year plan is being developed around short-term and long-term code needs.

Adjournment

- Sarah Sailor made a motion to adjourn the meeting. Michael Bell seconded the motion. The motion was passed unanimously, and the meeting concluded at 7:55 pm.

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| | <ul style="list-style-type: none">• The next regular board meeting is on November 10th, 2022, at 6:30 PM, in The Den. |
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