

ROCKY MOUNTAIN ACADEMY OF EVERGREEN PTO
February 17, 2021 Meeting Minutes
6 pm

Attendees: Lauren Weiss (President), Valerie Hartford (Vice President), Kate Blaney (Secretary), Lisa Warren (Treasurer), Jill Jachimek (Communications Director), Dr. Ann Hudson (Principal), Kjersten Ostrom-Condojani (RMAE Board Liaison to PTO), Megan Fuse, Adam Rogers, Richele Newvahner, Melissa Nameche Jones, Tiffany Fontaine

1. Call to Order: Meeting began at 6:04 pm via Zoom

2. Minutes – January 2021 PTO meeting minutes were approved (Jill/Lauren motioned to approve) and will be sent to Tiffany Fontaine for posting to the RMAE website

3. Principal’s Update

Dr. Hudson gave an update on the progress of the multi-purpose building. Information relayed to the PTO included the following:

- The school closed on the refinance last week, with the interest rate being cut in half
- We now have access to \$2.8 million in escrow for the new building
- The school contracted with Drew Snyder (RMAE alumni family, Insight Engineering), a civil engineer to complete the work
- The school was notified that they will be receiving a portion of interest from the Jeffco 5B bonds - \$600,000 - which may be able to help move the playground and potentially paving the fire road that runs behind the school (could add additional parking), though the latter is being investigated for feasibility
- The school is still hoping to break ground in June, but depends on how long the planning and permitting process takes

4. Treasurer’s Summary

	Feb-21
PTO operating account	\$ 100,825.14
Total PTO operating funds (excludes MS fundraisers and annual giving)	\$ 72,551.41
Bingo Bank Account	\$ 630.02
Total PTO funds (operating + bingo)	\$ 73,181.43

- Lisa presented a Treasurer’s summary (see above).
- Following a question posed in email, Tiffany noted that especially this year, it is not necessary to keep the Treasurer/financial records on

campus, and it makes more sense for that information to stay with the Treasurer

- Lisa noted that regarding the school's Annual Giving Campaign, Julie Edmonds had already sent a check of received funds from the PTO to the school for \$40K following the initial donation collection period, but the PTO has received an additional \$5K in donations that it will send to the school soon

5. Community Events:

Current/Old

- Ongoing Teacher Appreciation - Kate shared that Marni Reinstein (Teacher Appreciation Chair) is working on a list of ideas and associated rough estimate of costs for ongoing teacher appreciation efforts for the duration of the school year.

Upcoming Events

- Community Service Day - Lauren noted that in communication with Jamie Brand (Community Service Day Chair) and Dr. Hudson, it was agreed that Community Service Day is not feasible this year. Also, we will need to identify a Community Service Day Chair for next year as Jamie is not able to continue in this role going forward.

6. Ongoing Business

- New Family Mentor Program (NFMP) - Jill shared that the program will be rolled out next Fall rather than implementing a soft roll out this current year. She and Stephanie (NFMP Chair) requested to add a line item to the budget for \$1200K to encompass expenses related to the program for the next two school years (Lisa/Kate motioned to approve; 10-0 voted in favor)
- Parents at Work - Safety and Security (PAWSS) Program - Kate gave an update on the progress of the PAWSS program, including messaging to families, development of a training video, and development of a sign-up link. She noted that the hope is to have the first shift begin on March 3rd. She also noted that the school identified a requirement for background checks on all unsupervised volunteers, the associated \$60 fee per check by Jeffco, payment of the fee by the school for the first 15 volunteers provided a required commitment, impact of background checks on program timeline, and need for fundraising in the future to cover costs of background checks.
- Spiritwear and School Supply Vendor - Valerie shared that she and Tiffany are looking into the possibility of switching spirit wear vendors in the future. She also noted that AtoZ Connect has been updated such that all available stock is listed on the site, meaning when families order,

they receive spirit wear immediately and do not have to wait for the orders to arrive.

- Fundraising Brainstorm - The group had a short brainstorming session to generate ideas for additional fundraising ideas given current COVID restrictions. Ideas that were mentioned include the following:
 - Tiffany - virtual walkathon, readathon; host a socially-distant movie night on the school field
 - Lisa - groupon/partner with local businesses; host a silent online auction for the larger Evergreen community
 - Kjersten - partner with Beau Jos; readathon
 - Lauren - Dog wash/car wash
 - Melissa - Envelopes with monetary amounts chosen by families at random (brought in \$30K at Parmalee)
 - Ann - paddleboard races/costume contest (community event like Warren Miller movie was); sleddinmaggdon next year

7. Announcements

- We discussed the need to identify volunteers for the following positions:
 - Fundraising Director for the current year
 - Secondary Bingo Manager - Tiffany noted that the certification is a \$30 feed (paid by the PTO) and that the Wild Game foresees that Bingo will come back, earliest would be spring time
 - PAWSS volunteers

8. Next Meeting: March 17, 2021 6 pm - Zoom

9. Adjournment - Meeting adjourned at 7:03 pm

Minutes compiled by Kate Blaney, PTO Secretary