



## Board of Directors Regular Session Meeting Minutes Summary

**DATE:** August 12, 2021, 6:30 pm Meeting

**LOCATION:** RMAE Spanish Room

**RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

**RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

<b>Meeting Agenda Summary</b>	
<b>Call to Order, Pledge of Allegiance, Reading of Vision and Mission Statements</b>	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> <li>Jamie Richards, President, Parent Representative</li> <li>Kjersten Ostrom-Condojani, Vice President, Parent Representative</li> <li>Janelle Herrera, Secretary, Parent Representative</li> <li>Kathleen (Kate) O'Rourke, Treasurer, Parent Representative</li> <li>Scott Jones, Parent Representative</li> <li>Sarah Sailor, Parent Representative</li> <li>Paolo Bacchiarello, Parent Representative</li> <li>Ann Hudson, Executive Director/Principal (Non-Board Member)</li> </ul> <p>Absent:</p> <ul style="list-style-type: none"> <li>Michael Bell, Parent Representative</li> <li>Kelli Anderson, Community Representative</li> </ul> <p>Jamie Richards opened the meeting with the Pledge of Allegiance and reading the Vision and Mission.</p>
<b>Public Comment</b>	<p>The meeting started with an opportunity for public comment:</p> <p>Megan Fuse provided written comments and the desire for a greater emphasis on Gifted and Talented and Advanced Learning programs.</p> <p>Kayla Holajter also expressed advocacy for more educational differentiation for all learners in school including Gifted and Talented and Advanced learners.</p>
<b>Approval of Minutes</b>	<p>Janelle Herrera moved to approve the minutes for the June 10<sup>th</sup>, 2021 regular board meeting with changes including updating location and correction of a misspelled name, and Scott Jones seconded it. The minutes were approved unanimously.</p> <p>Sarah Sailor moved to approve the minutes for the July 22<sup>nd</sup>, 2021 Special Session board meeting with the correction of the misspelled name, and Kjersten Ostrom-Condojani seconded it. The minutes were approved unanimously.</p>
<b>General Session</b>	<ul style="list-style-type: none"> <li><b>PTO Report:</b> The PTO shared updates regarding the parent volunteer time logged. 48% participation rate was low in 2020 given the lack of in-person events. In addition, many parents don't understand the value of volunteer time and many parents may not be reporting. PTO</li> </ul>

shared their goals to increase parent volunteer involvement, communication between parents and school, and greater teacher/PTO support.

- **Treasurer's Report:** The Treasurer's Report was provided by Kate O'Rourke. She outlined that the FY 2021 budget was on or under budget for most line items. Our FY 2022 budget is on target for where we should be year-to-date given the expected up-front spending for The Den and supplies.
- **Principal's Report:** Dr. Hudson provided the Principal's Report which highlighted:
  - Educational Excellence highlights– New staff members were highlighted, and shared details around in-service week training.
  - Sustainability – 2021 -2022 is anticipated to meet the 385 enrollment goal, but there has been a lot of recent movement in the last few weeks. The Welcome Back Social is planned and times are staggered to allow for parking.
  - Facilities – Playground designs have been completed and its anticipated installment is late September and there is a plan for utilizing the outdoor space for recess. The bathroom remodel is near completion. The graded road for pick-up and drop-off will not be open until the 2<sup>nd</sup> or 3<sup>rd</sup> week of school.
  - Family Handbook – The following statement has been added to the parent agreement, "by sending my child to RMAE, I am agreeing to the Family Handbook".
  - Pickup/Drop-off – Many options have been explored to work with the campus construction. The safest option for students uses the parking spaces outside the lower area of building one. Additional help for guiding students and traffic is planned.
- The Facilities shared updates on the multi-purpose building, road, and playground and the anticipated scheduled items as follows (though dates are subject to change):
  - Building permits were approved during the August 11<sup>th</sup> meeting.
  - The Den concrete walls go up Friday, Aug 13.
  - The week of Aug 23<sup>rd</sup> The Den underground items such as plumbing will be put in.
  - The week of Sept 2<sup>nd</sup> is when flooring gets put in
  - The week of Sept 9<sup>th</sup> wall panels will be put in
  - The Roof arrives on Sept 13<sup>th</sup>.
  - The external of the Den could be up by the end of Sept or early Oct, but there are a few months required for interior development.
  - The tentative playground delivery date is the end of September.Costs are being negotiated to work through the budget.
- Discussed preparation for Charter Renewal
- The Capital Committee shared the presentation that highlights the Den build. The goal is to raise \$1 Million and the Den subcommittees were discussed and now is the time to move forward.
- Discussed board committee sign-ups and the culture video that the Marketing committee is creating.
- Discussed board staffing and goals for the Welcome Back Social.
- Discussed the Strategic plan and schedule of the planning/team-building session.
- Discussed safety measures for the 2021-2022 school year.

- It was determined that the board’s highest priority continues to be the education and well-being of our students which is best accomplished by keeping our students physically in their classrooms. The board confirmed that their operating stance remains to follow Jefferson County Public Health (JCPH). In pursuit of compliance with this stance, this means that RMAE has adopted the safety measures of Jefferson County Public Schools (JCPS). While there are numerous safety measures discussed as outlined below, the particular decision around masks was based on ensuring in-school learning and JeffCo Public Health comment around “Individuals who are not fully vaccinated but who were fully masked at the time of a school-based exposure to another fully masked individual who tested positive for COVID-19 are not required to quarantine if identified as a close contact.”
- The board expressed confidence in the existing safety measure in place which includes:
  - The Synexis air system to purify the air including viruses, mold, and surfaces in individual classrooms.
  - Surface cleaner and electrostatic cleaning.
  - Support healthy handwashing and cleaning practices which now include touchless soap, towel dispensers, and sinks.
  - Entering and exiting through exterior doors to minimize hall congregation.
  - Recess and lunch will be in cohorts by grade groups and will be outside weather permitting.
  - PikMyKid will be used to minimize visitor pick-up interaction on school grounds.
  - Testing kits are available as needed to families, extended families, and students.
  - Seating charts and mask-based attendance will be taken.
  - A walk-up temperature device is available as needed.
- It was determined there was not a need to vote to approve the updated 2021-2022 Family Handbook at this time.
- The next regular board meeting is on September 9th, 2021 at 6:30 PM in the Spanish room.

**Adjournment**

Kate O’Rourke made a motion to adjourn the meeting and Sarah Sailor seconded it. With a unanimous vote, the meeting was adjourned at 8:57 PM