



## Board of Directors Regular Session Meeting Minutes Summary

**DATE:** December 9, 2021, 6:00 pm Meeting

**LOCATION:** RMAE Spanish Room

---

### **RMAE Vision Statement:**

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

### **RMAE Mission Statement:**

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

### **RMAE Core Virtue:**

**December – Service** is helping others with a cheerful heart.

---

### **Meeting Agenda Summary**

#### **Call to Order, Pledge of Allegiance, Reading of Vision and Mission Statements**

Board Members in attendance:

- Jamie Richards, President, Parent Representative
- Kjersten Ostrom-Condojani, Vice President, Parent Representative
- Janelle Herrera, Secretary, Parent Representative
- Kathleen (Kate) O'Rourke, Treasurer, Parent Representative
- Sarah Sailor, Parent Representative
- Michael Bell, Parent Representative
- Scott Jones, Parent Representative
- Sarah Sailor, Parent Representative
- Ann Hudson, Executive Director/Principal (Non-Board Member)

Board members not in attendance include:

- Paolo Bacchiarello, Parent Representative
- Kelli Anderson, Community Representative

Meeting Guests Non-Board Members:

- John Morrill, Building Corporation President
- Deb Kelly – Finance Manager
- Attorney – Barry Arrington
- Independent Financial

Jamie Richards opened the meeting with the Pledge of Allegiance and reading of the Vision, Mission, and the December core virtue.

---

#### **Special Action**

At 6:04 pm Building Corporation called their meeting to order.

Building Corporation members in attendance include:

- John Morrill, Building Corporation President
- Deb Kelly – Finance Manager
- Scott Jones – Parent Representative
- **Board Vote on The Den Construction Funds:** Scott Jones made a motion to approve the plan of finance resolution for Rocky Mountain Academy as presented, Michael Bell seconded it. The motion passed with a unanimous vote, excluding two absent members.

	<ul style="list-style-type: none"> <li>• <b>The Building Corp Vote on The Den Construction Funds:</b> Deb Kelly made a motion to approve the plan of finance resolution for Rocky Mountain Academy as presented, Scott Jones seconded it. The motion passed with a unanimous vote.</li> <li>• Deb Kelly made a motion to adjourn the Building Corporation meeting at 6:21 pm, Scott Jones seconded it. The motion passed with a unanimous vote.</li> </ul>
<p><b>Public Comment</b></p>	<p>An opportunity was given for public comment: Parent John Morrill expressed concern with STAMP moving to a pass/fail grading approach, especially with the Spanish class.</p>
<p><b>Approval of Minutes</b></p>	<p>Kjersten Ostrom-Condojani moved to approve the minutes for the November 16<sup>th</sup>, 2021 regular board meeting and Sarah Sailor seconded it. The minutes were approved unanimously, excluding two absent members.</p>
<p><b>General Session</b></p>	<ul style="list-style-type: none"> <li>• <b>PTO Report:</b> December is a busy fundraising month. PTO is providing a Gift for The Den. Total Parent Volunteer hours are 3237.25, which is very strong. Focus on increasing teacher engagement support and bridging the communication gap. Current on all taxes.</li> <li>• <b>Student Council Report:</b> Nothing new to report as their efforts are still focused on the Middle School dance and candy grams. They will rejoin the January board meeting.</li> <li>• <b>Treasurer’s Report:</b> The Treasurer’s Report was provided by Kate O’Rourke. She reviewed the FY 2022 budget and ESSER funds.</li> <li>• <b>Principal’s Report:</b> Dr. Hudson provided the Principal’s Report which highlighted: <ul style="list-style-type: none"> <li>○ Educational Excellence highlights – Mid-year math and reading MAP and Dibels tests are being completed. Will be reviewed with teachers in January. January’s professional development focus will be on Data Dig, Differentiation, Behavior Support, and Professional Learning Communities.</li> <li>○ Sustainability – Tours are being given to prospective families and Open Enrollment opens December 13<sup>th</sup>.</li> <li>○ Facilities – The playground is complete. Construction progress continues on The Den. Safety concerns for walking students were discussed.</li> </ul> </li> <li>• The STAMP Teachers shared details regarding the overhaul of their program. Discussed that the Family Handbook needs to be updated to reflect this change.</li> <li>• The dress code: It was discussed that more clarity is needed to help drive consistency and clarity among the teachers and parents.</li> <li>• The Facilities Committee shared updates on the Den and budget review. Things that have been recently completed are window installation, roofing, interior wall framing, ductwork, and rough-in of plumbing and electrical. Underground work is currently being completed.</li> <li>• <b>Vote to approve The Den Change Order:</b> Michael Bell moved to approve the three change orders as stated in the Prost group invoice and use the line 55 contingency and Kjersten Ostrom-Condojani seconded it. The motion was approved unanimously, excluding two absent members.</li> <li>• The Capital Committee shared an update on the fundraising efforts and more volunteer help is needed.</li> </ul>

- Other Committee Updates: The policy committee and marketing committee provided updates.
- The next regular board meeting is on Jan 13th, 2021, at 6:30 PM in the Spanish room.

**Adjournment**

Kjersten Ostrom-Condojani made a motion to adjourn the meeting and Jamie Richards seconded it. With a unanimous vote, the meeting was adjourned at 8:26 PM