

Howell Public Schools' Early Childhood Programs
Little Highlanders Learning Center
Full Day Registration Form
August 2022– May 2023

Child's Name: _____ Birthdate: _____
Address: _____
City: _____ Zip: _____ Home Phone: _____
Parent's Name _____ Parent's Name: _____
Work Phone: (Parent #1) _____ (Parent #2) _____
Cell Phone: (Parent #1) _____ (Parent #2) _____
Email Address: _____

Registration Fee: \$85.00 (Must be paid at the time of registration and is non-refundable.)

Child Care Location: 861 E. Sibley St., Howell, MI 48843

Child Care Schedule: Please indicate the days you are registering for:

____ Infant Room (6 weeks- approx. 12 months old)	Circle Days: M T W TH F
____ Toddler Transition Room (approx. 12 months - approx. 2 years old)	Circle Days: M T W TH F
____ Toddler Room (approx. 2 years – 3 years old)	Circle Days: M T W TH F
____ Three Year-Old Preschool (at least 3 years old by September 1, 2022)	Circle Days: M T W TH F
____ Four Year-Old Preschool (at least 4 years old by September 1, 2022)	Circle Days: M T W TH F

Activity fee: \$35.00 for 3's and 4's Preschool Classes (Due by mid-September)

May your child be photographed for publicity materials? YES NO

By registering, you agree to abide by the policies and procedures outlined in the Parent Handbook including the following:

- ***Fees associated with the schedule stated above are due each Friday by 6:00 p.m.***
- A \$25.00 late fee will be charged to any account not paid in full by 10:00 a.m. on Tuesday.
- You will provide diapers, wipes, lunch and snacks for your child as required.
- If you provide three weeks written notice of days off, you will not be charged for those days.
- Your child must be signed in and out on a daily basis.
- Your child's emergency card must be kept current; making changes in writing as they occur.
- Ill children must be excluded with accordance to our health policy.
- Coupons credits are available for days scheduled but not attended as outlined in the handbook. Credits must be used within 2 weeks of the absence and once your coupons have been used, payment is required for all days scheduled.
- A \$25.00 fee will be charged for each returned check or declined credit card.
- If you have three returned checks or declined credit cards, all future payments must be made by money order.

(Parent Signature)

(Date)

For Office Use Only: Registration Fee Paid: (Amount) _____ (Date) _____ (Check Number) _____

Forms on File: Physical ____ Immunization Record ____ Emergency Card ____ Student Information Form ____

Return completed form to: HPS Early Childhood Programs 861 E Sibley St., Howell, MI 48843