

**Howell Public Schools' Early Childhood Programs
Little Highlanders Half Day Preschool Registration Form
September 2022 – May 2023**

Child's Name: _____ Birthdate: _____

Address: _____

City: _____ Zip: _____ Home Phone: _____

Parent's Name: _____ Parent's Name: _____

Work Phone: (Parent #1) _____ (Parent #2) _____

Cell Phone: (Parent #1) _____ (Parent #2) _____

Email Address: _____

Registration Fee: \$85.00 (Must be paid at the time of registration and is non-refundable.)

Activity Fee: \$25.00 for 3's Classes and \$35.00 for 4's Classes (Due by September 1st)

Preschool Schedule: Please indicate the preschool session you are registering for:

Three Year-Old Preschool: Must be at least three years of age by September 1, 2022 and **fully potty-trained.**

Two Day Options (**Tuition: \$170.00/month and one-time Activity Fee: \$25.00**)

_____ Hutchings Elementary - Tues./Thurs. from 9:00 a.m. to 12:00 p.m.

_____ Southwest Elementary - Tues./Thurs. from 9:15 a.m. to 12:15 p.m.

Four Year-Old Preschool: Must be at least four years of age by September 1, 2022 and **fully potty-trained.**

Three Day Options (**Tuition: \$195.00/month and one-time Activity Fee: \$35.00**)

_____ Hutchings Elementary - Mon./Wed./Fri. from 9:00 a.m. to 12:00 p.m.

_____ Southwest Elementary - Mon./Wed./Fri. from 9:15 a.m. to 12:15 p.m.

_____ Three Fires Elementary - Mon./Wed./Fri. from 9:15 a.m. to 12:15 p.m.

_____ Voyager Elementary- Mon./Wed./Fri. from 9:15 a.m. to 12:15 p.m.

** All classes require a minimum of 6 students registered by July 30th to run.*

May your child be photographed for publicity materials? YES NO

By registering, you agree to abide by the policies and procedures outlined in the Parent Handbook including the following:

- Your first tuition payment is due on August 1, 2022. This payment will be applied to May 2023 and is non-refundable if you withdraw from the class during the school year.
- **Monthly tuition payments are due on the first class period of each month, September through April.**
- A \$25.00 late fee will be charged for any tuition payments not received in full by the third class period of the month.
- Credits will not be given for absences or Act of God days (snow days, etc.).
- You will provide classroom snacks as indicated on the snack calendar.
- Your child's emergency card must be kept current; making changes in writing as they occur.
- Ill children must be excluded according to our health policy.
- A \$25.00 fee will be charged for each returned check or declined credit card.
- If you have more than three returned checks or declined credit cards, all future payments must be made by money order.
- Children may not be dropped off earlier than 5 minutes prior to the scheduled class time and must be picked up no later than 5 minutes after class ends. Failure to do so will result in a late fee of \$10.00 for every 15 minutes a parent is late.

(Parent Signature)

(Date)

For Office Use Only:

Registration Fee Paid: (Amount) _____ (Date) _____ (Check Number) _____

Forms on File: Physical _____ Immunization Record _____ Emergency Card _____ Student Information Form _____

Return completed form to: HPS Early Childhood Programs 861 E. Sibley St. , Howell, MI 48843