



# STERLING HIGH SCHOOL

## HOME OF THE SILVER KNIGHTS

501 S. WARWICK ROAD

SOMERDALE, NJ 08083

856.784.1333



### APPLICATION FOR USE OF SCHOOL FACILITIES

The undersigned hereby makes application for the use of school facilities indicated below:

<b>Name of Organization:</b>				<b>Website:</b>
<b>Address of Organization:</b>				
	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
<b>Point of Contact:</b>	<b>Name:</b>	<b>Phone:</b>	<b>Email Address:</b>	
	<b>Title:</b>			

**Purpose of Rental (be specific):**

#### FACILITY AND EQUIPMENT REQUESTED ( check all that apply)

Auditorium		Tables (number)		Projector	
Gymnasium		Chairs (number)		Screen	
Classroom(s)		Public Address System		Spotlights	
Library		Piano in Pit		Stereo Equipment	
Athletic Field		Grand Piano			
Stadium Field		Dressing Rooms (no.)			

**SPECIFY FIELD/ REQUESTS:**

Please select the season that falls within your date range. <i>A new application is required if your dates cross over into another season.</i>  <b>FALL – August 16<sup>th</sup> – November 23<sup>rd</sup></b> <b>WINTER – November 28<sup>th</sup> – March 1<sup>st</sup></b> <b>SPRING – March 2<sup>nd</sup> – May 31<sup>st</sup></b> <b>SUMMER – June 1<sup>st</sup> – August 15<sup>th</sup></b>	<b>START DATE:</b>	<b>END DATE:</b>
	<b>START TIME:</b>	<b>END TIME:</b>

**Frequency (be specific; list days of the week or monthly):**

Will there be an audience?	YES	NO	If yes, estimated number in attendance?	
Will an admission fee be charged?	YES	NO	If yes, what purpose will funds be used?	

**Statement of applicant:** *I have received and read the Board of Education [Rules and Regulations](#) for Community use of School Facilities and accept responsibility for meeting the requirements stated.*

Signature of Applicant \_\_\_\_\_

Print Name \_\_\_\_\_

Position with Organization \_\_\_\_\_

**PLEASE SUBMIT TO THE FOLLOWING EMAILS FOR APPROVAL:** [smanlove@sterling.k12.nj.us](mailto:smanlove@sterling.k12.nj.us) ; [mdiciano@sterling.k12.nj.us](mailto:mdiciano@sterling.k12.nj.us)

<b>OFFICE USE ONLY:</b>	Application Approved: Yes/NO _____	BOE Approval Date: _____
Fees in accordance with BOE Policy: _____		Conflicts with school activities: Yes/No _____
Athletic Director: _____	Business Administrator: _____	