

Halecrest  
ELAC Minutes  
4/19/17  
3:30am

CHAIR: Habril Gamboa  
SECRETARY: ?  
ADMINISTRATORS: Miss MacDonald

CO-CHAIR: ?  
PARLIMENTARIAN: ?

ITEM & BRIEF	NOTES
Welcome, Introductions	<ul style="list-style-type: none"> <li>• Present at the meeting: Habil Gamboa – Chair + parent Amber MacDonald - Principal</li> </ul>
Approval of Notes/Minutes from February Motion: Second:	<ul style="list-style-type: none"> <li>• Mrs. Gamboa recounted that the ELAC committee has not met since October.</li> <li>• Per Mrs. Prall, the Interim Principal in February 2017, the February ELAC Meeting was a joint meeting with Tiffany and there was no one in attendance. Miss MacDonald did not receive notes from any previous ELAC Meeting for the 2016-2017 school year.</li> <li>• Miss MacDonald was assigned principalship on Feb. 21, 2017.</li> </ul>
Approval of Agenda for April Motion: Second:	<ul style="list-style-type: none"> <li>• Today we did not have a quorum, but Miss MacDonald and Mrs. Gamboa reviewed the agenda and Mrs. Gamboa had nothing to add or delete.</li> </ul>
What is ELAC?	<ul style="list-style-type: none"> <li>• ELAC stands for English Language Advisory Committee.</li> <li>• The purpose of the committee is for parents of English Language Learners to have a voice, input, and receive information for all matters pertaining to the specific needs of their children who are English Language Learners as well as general information about the happenings at Halecrest.</li> <li>• The ELAC Committee is designed to be a safe and welcoming place where 2<sup>nd</sup> language parents can come and be a part of the school.</li> </ul>
How students are Reclassified Fluent English Proficient	<p><b>4 <u>criteria for reclassification</u></b></p> <ol style="list-style-type: none"> <li>a. CELDT level – can only score a 4 or 5 overall to be reclassified.</li> </ol>

	<ul style="list-style-type: none"> <li>b. CAASPP score or Local Measures – middle of “approaching” or in Achieve 3000 they have to meet the Lexile standard for the grade level.</li> <li>c. Teacher recommendation</li> <li>d. Administration &amp; Parent recommendation</li> <li>e. Grade 3 and above</li> </ul> <ul style="list-style-type: none"> <li>● Students are monitored for 2 years after reclassification</li> <li>▪ We have 15 students who we have Reclassified as Fluent English Proficient (RFEP). We will be honoring these kiddos at next Friday’s assembly (April 28<sup>th</sup>). Yahoo!!!</li> <li>▪ In the district there was a 3% decline overall of English Learners.</li> <li>▪ 59 different languages represented in the district.</li> <li>▪ 73 more student reclassified this year compared with last year.</li> </ul>
CELDT Test & ELPAC Test	<ul style="list-style-type: none"> <li>● This coming fall will be the last time students take the CELDT test (California English Language Development Test).</li> <li>● Starting in the Spring of 2018, all English Language Learners will be taking the ELPAC test (English Language Proficiency Assessments for California)</li> </ul>
Principal’s Report	<ul style="list-style-type: none"> <li>● Shared out information from DAC/DELAC – Mrs. Habril was present at the meeting so it was familiar to her.</li> <li>● Thought Exchange results from Halecrest – the results will be posted to the Halecrest website.</li> <li>● Miss MacDonald shared Public Library Resources – These will be posted to the Halecrest website.</li> <li>● Jog-a-Thon – Friday, April 21<sup>st</sup></li> <li>● Art Night – Wednesday, April 26<sup>th</sup> from 5:00-6:30 in MPR</li> <li>● Local Measure Testing for K-2 starts next week</li> <li>● State CAASPP testing starts the first week in May for students in grades 3-6.</li> <li>● We will be continuing OPUS for next year.</li> </ul>

	<ul style="list-style-type: none"> <li>• Next year, Miss MacDonald is looking to have a TED Ed Club at Halecrest. She has completed the multi-step application process and the club will be underway for the 2017-2018 school year.</li> <li>• Halecrest Folk-Dance Festival will be May 24<sup>th</sup></li> </ul>
Parent Involvement Policy	<ul style="list-style-type: none"> <li>• Mrs. Gamboa and Miss MacDonald reviewed the Parent Involvement Policy.</li> <li>• ELAC and School Site Council need to give input and the policy is submitted to the district by May 15, 2017.</li> </ul>
Safety Goals for 2017-2018 School Year	<p>Some of the Safety Goals/Areas of need we are considering as a committee are:</p> <ul style="list-style-type: none"> <li>• Enclosing the TK space so we have a secure campus.</li> <li>• Training for Staff – Response Team Roles</li> <li>• Training for Staff – Updated procedures for standard drills.</li> <li>• 55 gallon water barrels to keep in the Emergency Shed – enough for 506 students + staff.</li> <li>• Emergency Supplies for Emergency Shed need to be completed.</li> <li>• More walkie-talkies need to be added to campus. Miss MacDonald added 8 new walkie-talkies in April. Prior to this, we did not have any.</li> <li>• Looking at a “doors locked” policy for the 2017-2018 school year.</li> </ul>
Other items:	<p>Mrs. Gamboa and Miss MacDonald talked about ways to get parents involved...</p> <ul style="list-style-type: none"> <li>• Give concrete examples of how people can be involved and when.</li> <li>• Ensure that we have two room parents for each class next year. We need a roster that can be accessed by PTA, ELAC, SSC, and Staff.</li> <li>• Have a teacher advisor on ELAC</li> <li>• As an ELAC Committee – conduct walk throughs to see the GLAD strategies in place.</li> <li>• Send out more School Messengers for ELAC.</li> </ul>
Adjournment	Next meeting: Wednesday, May 24 <sup>th</sup> at 3:30 in the Art Room – room 605