


## Wilbur and Creston School Districts

August 9, 2021

RE: Fall Online Registration

Dear Parents,

We wanted to inform you that we are once again using the online registration system for the 2021-22 school year. Online registration is now open and ALL students, including returning students, need to be registered BEFORE August 25<sup>th</sup>. This is to ensure that all contact and health information are up to date each year. If you do not have access to a computer, the Wilbur School will provide a computer for you in the days prior to August 25<sup>th</sup>. Please call 509-647-5602 ext. 3 to confirm that someone will be in the office. It is not recommended to complete the registration process from a smart phone.

To register, go to the school's website ([www.wcsd.wednet.edu](http://www.wcsd.wednet.edu)), select the skyward quick-link  (blue circle in the middle of the home page), then choose the school of your student's home district. For example, if you're a Creston student who attends high school in Wilbur, you would login to Creston Skyward and if you're a Wilbur resident student you will login to the Wilbur Skyward. Next, you will have to enter your login and password (directions at bottom of page). You are logging in as the parent and need to use your name for the login and password – NOT your student's. This will take you to your student's Skyward Family Access page. If you have more than one student, you will have to choose one from the drop down menu. After selecting your student, there will be a link on the page saying *2021-22 Registration*. Click the link and follow the directions. Please fill out the registration forms as thoroughly as possible. If you have more than one student, you will have to do this process for each student.

We will continue to hold an Open House where computers will be available if you still need to finish the registration process. At Open House, you will also pick up your schedules, ASB cards, locker assignments, and pay fees. The High School Open House in Wilbur will be on August 30th from 5-7pm. If your student is planning to play a sport in the fall, please make sure to fill out the online sports paperwork (this is included in the online registration). If your student received a physical last school year, that physical will be valid through the 2021-22 school year. If they don't have a current physical, they will need to get one prior to the first day of practice.

Hope you are all having a great summer!

Sincerely,

The Wilbur-Creston School Districts

**Login and Password Instructions: (use PARENT/GUARDIAN information)**

**Your login** will be the first 5 digits of your (parent) last name and the first 3 digits of your first name followed by 3 zeros. If your name is shorter than the digits provided, leave a blank space. Example: James Paul      paul  
jam000

**Your password** will be the first 8 digits of your (parent) last name and the first 5 digits of your first name. If your name is shorter than the digits provided DO NOT leave any black spaces. Example: pauljames

Example 2

: If your name is Alex Rodriguez

    Login: rodriale000

    Password: rodriguealex

All login and passwords are lowercase and you will be forced to change your password at your first login. Please write down your login and password and keep it somewhere safe. You will need it to access Skyward to register each year.

**\*Any questions or concerns please call Lori at the Wilbur office at 647-5602 ext. 3 starting mid-August or email at [lbodeau@wcsd.wednet.edu](mailto:lbodeau@wcsd.wednet.edu)**