

**Public Gifts & Donations to the Schools**

The Board may accept, on behalf of the school unit, any bequest or gift of money or property for a purpose deemed suitable by the Board in accordance with State law. All gifts shall be accepted in the name of the school unit and become the property of the school unit, but may be designated for use in a particular school or department. The Board will officially acknowledge the gifts at a Board meeting and thank the donors in writing.

If a gift meets all of the following criteria:

1. Is valued at less than \$500
2. Does not present safety concerns for staff or students
3. Does not create future costs for maintenance or upkeep

Then the superintendent or designee may accept the gift without board approval. The superintendent will notify the board for public acknowledgment at the next board meeting if the gift is over \$100.

Only items of legitimate use in the school program shall be accepted. The Board is under no obligation to replace a gift if it is destroyed, lost, stolen or becomes worn out. Gifts will not be accepted if they involve an excessive cost for maintenance or installation. If installation is required, the gift shall be installed under the supervision of school unit personnel. The Board will notify in writing prospective donors if their gift cannot be accepted.

The Superintendent shall implement any administrative procedures necessary to carry out this policy.

Legal Reference: 20-A MRSA § 4005

Adopted: 06/02/2015

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