

# Wheat Ridge High School

Student/Parent Handbook

2022-2023



**MISSION:** To inspire all students to think critically and creatively to become fearless, self-directed learners, as well as respected members of the global community.

The following expectations & guidelines have been established to ensure we deliver on our mission to enable every student in our community the ability to graduate high school with the skills needed for success.

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**Support Staff:**

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Amanda Olenberger	Counselor (P-Z)	<a href="mailto:amanda.olenberger@jeffco.k12.co.us">amanda.olenberger@jeffco.k12.co.us</a>
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Breton McNamara	Social Worker	<a href="mailto:breton.mcnamara@jeffco.k12.co.us">breton.mcnamara@jeffco.k12.co.us</a>
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**Office Staff:**

Name	Title	Email
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Angie Arbuckle	Attendance Secretary	<a href="mailto:angelyn.arbuckle@jeffco.k12.co.us">angelyn.arbuckle@jeffco.k12.co.us</a>
Amy Sares	Athletic Secretary	<a href="mailto:amy.sares@jeffco.k12.co.us">amy.sares@jeffco.k12.co.us</a>
Kelly Smith	School Nurse	<a href="mailto:kelly.smith3@jeffco.k12.co.us">kelly.smith3@jeffco.k12.co.us</a>
Zoey Nelson	Clinic Aide	<a href="mailto:zoey.nelson@jeffco.k12.co.us">zoey.nelson@jeffco.k12.co.us</a>

## **Bell Schedules/Calendars:**

[2022/2023 WRHS Bell Schedule](#)

[Weather Related Delayed Start Schedule](#)

[Jeffco Family Calendar](#)

[WRHS Athletics and Activities Calendar](#)

[WRHS Year at a Glance](#)

## **WHEAT RIDGE HIGH SCHOOL ATTENDANCE POLICY**

Attendance is the responsibility of the student, the parents, and the school. The importance of regular, daily attendance as a basis for academic achievement cannot be overemphasized. Absences have a negative effect upon instructional continuity, regardless of attempts to make up the work.

In accordance with state law, all students are expected to attend school for all days of the established school calendar as approved annually by the Board of Education.

Wheat Ridge High School defines **an unexcused absence** as missing 50% or more of a class period. Additionally, any student with a full day unexcused absence may be assigned in-school suspension, detention or other consequences at the discretion of the administration. The major responsibility for attendance lies with the student and their parent/guardian.

### **Student Responsibilities for School Attendance:**

1. Attend classes on a daily basis as outlined the schedule and school calendar
2. Attend class on time and prepared for academic learning
3. Contact teachers on the day they return from any absence to arrange the completion of all makeup work assigned.
4. Complete work as assigned by the teacher

### **Parent Responsibilities for School Attendance:**

1. Contact the school (**303-982-7685**) by NOON the day following the absence.
2. Maintain communication with your student regarding their attendance
3. You can view your student's attendance, grades, and missing assignments by [clicking here on the Infinite Campus Parent Portal link](#)

### **Excused Absences:**

1. Absences will only be excused for illness, injury, explained family emergency or pre-arranged activities.
2. Students leaving the building during the day due to illness or injury, MUST check-out through the clinic/attendance office to be excused. Students arriving at school during the school day must check in at the attendance office.

3. Students who are marked absent in error may obtain an edit/green slip from the attendance office. The teacher must complete the form, sign and return it to the attendance office in order for the record to be changed.

### **Single Period Absences:**

1. Single period absences are excused only when verified by official documentation, i.e. note from the doctor, orthodontist, etc. The verification must be in the attendance office by noon the day following the absence.

### **Prearranged Absences:**

1. Family vacations, college visits, etc, will only be excused if the student has completed and submitted the [Pre-Arranged Absence Form](#) to the attendance office within 3 days prior to the start of the absence.

### **Unexcused Absences:**

Unexcused absences are defined as absences not covered by the grounds for excused absences, including students leaving class without permission of the teacher or administrator in charge, students missing a class without parental approval, and circumstances determined by the principal. Each unexcused absence shall be entered on the student's record and the parents or guardian of the student receiving an unexcused absence shall be notified.

### **Tardiness:**

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that a class begins. Student tardiness to class shall only be considered unexcused if it does not fall within one of the reasons for an excused absence as specified in the excused absence section of this policy. Because of the disruptive nature of tardiness and the detrimental effect upon the rights of non-tardy students to uninterrupted learning, consequences shall be imposed for excessive tardiness. Parents or guardians shall be notified of all penalties regarding tardiness.

### **PROGRESSIVE TARDY INTERVENTIONS:**

\*All students are required to be in class when the tardy bell rings.

1<sup>st</sup>- 3<sup>rd</sup> unexcused/unverified tardy in each class (per Semester):

**The classroom teacher may administer ANY OR ALL of the following:**

1. Verbal/warning/student conference
2. Classroom consequence from teacher
3. Loss of classroom privilege/reward
4. Tardy reflection assignment
5. Phone call home/parent conference
6. Reduction of Participation Grade (cannot earn an "F")
7. Teacher detention
8. Notify athletic coach, club advisor, etc., if student is involved in extracurricular activities

\*Students who arrive tardy **are expected to do so without disruption of the classroom instruction or activity** taking place. Students who are disruptive when arriving tardy can expect to receive consequences for both their tardiness and for the disruption of the classroom (based on classroom and school discipline plan).

4<sup>th</sup> and each subsequent unexcused/unverified tardy to any one class per semester:

**Student is Eligible for a Referral to Dean of Students** (at the discretion of the teacher OR by office/admin review of student records):

**Any or all** consequences below may follow:

1. Any or all of “a” through “h” above
2. Administrative Detention
3. Parent conference with counselor or admin
4. Loss of one or more school privileges, with plan in place to possibly earn them back (see above)
5. Other (at the discretion of administration)

### **VIRTUAL TARDY SWEEPS:**

What is a Virtual Tardy Sweep? During a randomly selected period and/or class, administration will run a report from our student attendance database. Any student marked with an unexcused/unverified tardy will be automatically assigned a consequence from an Administrator.

Virtual tardy sweeps occur randomly during the school day and are unannounced. Administration may conduct a virtual tardy sweep at any time.

Students will be notified (by designated staff members) if they have been “caught” in a virtual tardy sweep and be notified of what consequence they have received. Virtual Tardy Sweeps are designed to motivate students to get to EVERY class, EVERY day, **ON TIME**.

### **Code of Conduct (Discipline)**

[Jefferson County Public Schools Code of Conduct -](#)

The Board of Education recognizes that effective student discipline is a major contributor to the creation of a positive and productive learning environment for all students. The Board in accordance with state law has adopted a written student conduct code and discipline code based upon the principle that every student is expected to follow accepted rules of conduct and to show respect for and to obey persons of authority. The code also emphasizes that certain behavior, especially behavior that disrupts the classroom, is unacceptable and may result in disciplinary action. The code shall emphasize proportionate disciplinary interventions and consequences and keep students engaged in learning.

### **Dress Code**

The Board of Education recognizes that responsibility for the dress and appearance of students generally rests with individual students and their parents, and that students may wish to express themselves by the manner of their dress and appearance. Students shall not, however, wear clothing or affect an appearance at school or school-sanctioned activities or events that are or will be disruptive to the educational environment. Districtwide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems and improve school order and safety. Students also shall not wear clothing or affect an appearance that compromises the maintenance of a safe and orderly school. [Board Policy JICA](#) outlines expectations for dress. The following general standards shall also apply:

- Any manner of grooming or apparel, including clothing, jewelry, emblems and/or badges which by virtue of color, arrangement, trademark, or other attribute is associated with, or denotes membership in or affiliation with, any gang, is not allowed. The prohibition on gang-related apparel shall be applied at the discretion of building level administrators, after consultation with the superintendent or designee, as the need arises at individual schools.
- To avoid injury and disease, shoes, boots, sandals, or other footwear must be worn in school buildings.
- Reasonable cleanliness of student clothing is required as a matter of general health and welfare.

### **Prohibited Clothing Items:**

Specific clothing that is not allowed at WRHS includes articles which display words, writing, or graphics that are inappropriate for a school setting. These may include, but are not limited to the following:

- Drugs, Alcohol, Tobacco
- Nudity
- Vulgarity
- Weapons
- Gang-related activity
- Material of a sexist or racist nature.
- Phrases with double entendre or dual meaning.
- Prohibited Brands of usage: “Cookies” and “SprayGround”. These brands are subject to change or addition of new brands are at the sole discretion of the school administration.

### **Social and Emotional Learning (SEL):**

Students have access to mental health professionals including counselors, social workers and psychologists which offer a comprehensive program to help all WRHS students academically, socially and emotionally. Mental Health Professionals often operate as a liaison to establish clear and effective communication between students, teachers, parents and administration. The mental health team does not provide individual therapy but can help connect students to needed resources. Students may schedule appointments with their counselor during access, Farmer Time, at lunch, or during an off period. Office hours are 7 am - 3 pm Monday through Friday. Social and emotional learning content is provided during farmer time to all students.

### **Graduation Requirements:**

**Students must earn 23 academic credits in the following manner:**

- **English/Language Arts 4.0 Credits**
- **Social Studies 3.5 Credits**
- **Mathematics 3.0 Credits**
- **Fine Art/Technical Art 0.5 Credit** (Art, Business, CTE Credit, Music, etc.)
- **Science 3.0 Credits**
- **Physical Education 0.5 Credit**
- **Electives 8.5 Credits**

A student who has an Individual Education Plan (IEP) may be granted a diploma

based on completion of the goals listed in the IEP and based on modified content standards and modified course requirements.

**AND**

All students must demonstrate Career and College readiness in English and Math through one or more of the approved options in the menu below;

<b>Demonstration of Career and College Readiness</b>		
<b>Measure</b>	<b>English</b>	<b>Math</b>
Accuplacer Assessment	62	61
American College Testing (ACT)	18	19
ACT WorkKeys	Bronze or higher	Bronze or higher
Advanced Placement (AP)	2	2
Armed Services Vocational Aptitude Battery (ASVAB)	31	31
International Baccalaureate (IB)	4	4
Scholastic Aptitude Test (SAT)	470	500
Concurrent enrollment	Passing Grade	Passing Grade
Industry certificate	Individualized	Individualized
District capstone	Individualized	Individualized
Collaboratively-developed, standards-based performance assessment (in development)	Statewide scoring rubric	Statewide scoring rubric

**Athletics/Activities:**

<b>Athletic/Activities</b>	<b>Coach/Sponsor</b>	<b>Email</b>	<b>Season</b>
Softball (Girls)	David Thies	dlthies@msn.com	Fall
Volleyball (Girls)	Timothy Wompey	twompey@jeffcoschools.us	Fall
Gymnastics	Contact Jeffco Athletics	Dawn.Roberts@jeffco.k12.co.us	Fall
Cross Country	Judy Chamberlin Scott Chamberlin	dede.chamberlin@gmail.com coach2cctf@aol.com	Fall
Cheer	Naomi Lund	naomi.lund@jeffco.k12.co.us	Fall



Poms	Sidney Harvey	wrvarsitypoms@gmail.com	Fall
E Sports	Contact WRHS	amy.sares@jeffco.k12.co.us	Fall
Golf (Boys)	Tom Dowd	tdowd@jeffco.k12.co.us	Fall
Football	Brandon Wilkes	brandon.wilkes@jeffco.k12.co.us	Fall
Soccer (Boys)	Nate Flack	nate.flack@jeffco.k12.co.us	Fall
Tennis (Boys)	Heather McAdams	hmcadams@jeffco.k12.co.us	Fall
Basketball (Boys)	Tom Dowd	tdowd@jeffco.k12.co.us	Winter
Basketball (Girls)	Cindy Wirth	jokapay@mac.com	Winter
Wrestling	David Osse	dosse@jeffco.k12.co.us	Winter
Swimming (Girls)	Dean Miller	dean.miller@jeffco.k12.co.us	Winter
Golf (Girls)	Tom Dowd	tdowd@jeffco.k12.co.us	Spring
Tennis (Girls)	Heather McAdams	hmcadams@jeffco.k12.co.us	Spring
Soccer (Girls)	Dan Watkins	dan.watkins@jeffco.k12.co.us	Spring
Baseball	Adam Miller	adam.miller@jeffco.k12.co.us	Spring
Swimming (Boys)	Dean Miller	dean.miller@jeffco.k12.co.us	Spring
Track and Field	Judy Chamberlin Scott Chamberlin	dede.chamberlin@gmail.com coach2cctf@aol.com	Spring
Forensics - Speech and Debate Team	Meaghan McDowell	meaghan.mcdowell-belloni@jeffco.k12.co.us	Year Long
FFA - Future Farmers of America	Traci Binford	traci.binford@jeffco.k12.co.us	Year Long
Gender Sexuality Alliance (GSA)	Contact WRHS	amy.sares@jeffco.k12.co.us	Year Long
Instrumental Music	Kendra Graf	kendra.graf@jeffco.k12.co.us	Year Long
Junior Optimist International	TBA		Year Long
Key Club	Contact WRHS	amy.sares@jeffco.k12.co.us	Year Long
Mock Trial	Arik Heim	arik.heim@jeffco.k12.co.us	Year

			Long
Musical Theater	Ryan Plakorus	ryan.plakorus@jeffco.k12.co.us	Year Long
Theater/Thespian	Autumn Ehrhardt	autumn.ehrhardt@jeffco.k12.co.us	Year Long
National Art Honor Society	Burke Edgar	burke.edgar@jeffco.k12.co.us	Year Long
National Honor Society	David Osse	dosse@jeffco.k12.co.us	Year Long
Newspaper and Broadcasting	Kay Landon	Kay.landon@jeffco.k12.co.us	Year Long
Outdoor Lab	Amanda Olenberger	amanda.olenberger@jeffco.k12.co.us	Year Long
Sources of Strength	TBA		Year Long
Student Voice	TBA		Year Long